CITY OF LOMA LINDA
CITY COUNCIL AGENDA
REGULAR MEETING OF MARCH 9, 2021

CORONAVIRUS (COVID-19) ADVISORY

The City Council Chambers will not be open to the public.

PARTICIPATION WILL BE AVAILABLE VIA ZOOM'S VIRTUAL MEETING PLATFORM FOR THE PURPOSE OF PUBLIC COMMENT AND VIA THE CITY'S YOUTUBE CHANNEL FOR VIEWING ONLY.

Pursuant to Sec. 3 of Executive Order N–29–20 issued by Governor Newsom on March 17, 2020, this meeting will allow for remote participation via the ZOOM virtual meeting platform and for viewing via YouTube.

View only live stream - https://www.youtube.com/channel/UCSOe1mP-1Iw9W8ZeX3CUS0Q - click "Live Now"

Members of the public may participate in this meeting via Zoom's virtual meeting platform – allows you to participate in the comment section by utilizing the "raise your hand" feature or by typing in your questions.

- **Join from a PC, Mac, iPad, iPhone or Android device**
  - Please click this URL to join Zoom Meeting: https://us02web.zoom.us/j/8616208259 If you do not wish for your name to appear on the screen, you may "rename" yourself to be anonymous – right click your display square and click "rename.
  - If you want to provide public comments and are using a computer or laptop without a microphone, you will also need to call in using the information below and dial your Participant ID on the phone when prompted.
  - Please use the "Raise Hand" button to request to speak. If you're unable to locate this button, use the meeting's "chat" function to inform the moderator you wish to speak.

- **Join by phone:**
  - Dial 1(408) 638-0968 and follow prompts - *NOTE: Your phone number will appear on screen if you plan to speak at the meeting.*
  - **Meeting ID**: **861 620 8259**
  - Verbal participation over the phone
    - Dial *6 to mute and unmute yourself. You will be muted by default upon entering the meeting. The meeting host will unmute those who wish to speak at the appropriate time. Please keep yourself on mute when not speaking.
    - Dial *9 to "raise your hand" to request to speak.
    - Raised hands will only be acknowledged during the Public Hearing and Public Comment sections of the agenda, and when the Meeting's presiding officer requests comments from the public.

Disclaimer: If you decide to connect to the City's Zoom meeting, the phone number you dial in with and/or the information you provided on your Zoom account may be unintentionally recorded and broadcasted by the city.

In addition to the above, Public Comments may be submitted via email to ask@lomalinda-ca.gov; are limited to 250 words and may be submitted until 5:00 p.m. the day of the meeting.

Meetings are accessible to people with disabilities. Every attempt will be made to swiftly address each request. Requests in advance of the meeting will enable us to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact the City Clerk at bnicholson@lomalinda-ca.ov or (909) 799-2890.

CITY OF LOMA LINDA

CITY COUNCIL AGENDA

MARCH 9, 2021

A regular meeting of the City Council of the City of Loma Linda is scheduled to be held Tuesday, March 9, 2021 in the City Council Chamber, 25541 Barton Road, Loma Linda, California. *Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.*

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the City Council.

Agenda item requests for the April 13, 2021 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, March 30, 2021.

A. Call To Order

B. Roll Call

C. Closed Session (5:30 p.m.) Council Lounge – Update on exiting litigation - Government Code 54956.9(d)(1), Case No. CIVIDS1938759, Jones v City of Loma Linda

D. Workshop Items (6:00 p.m.) Council Chambers and via Zoom

Joint workshop of the City Council and Planning Commission regarding the Housing Element of the General Plan

7:00 Reconvene

E. **Invocation and Pledge of Allegiance** – Mayor Dupper (In keeping with long-standing traditions of legislative invocations, this City Council meeting may include a brief, non-sectarian invocation. Such invocations are not intended to proselytize or advance any one, or to disparage any other, faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.)

F. **Items To Be Added Or Deleted**

G. **Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)**

H. **Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

I. **Scheduled and Related Items**

1. Presentation – Finance Director/Treasurer Diana DeAnda on the occasion of her retirement, April 1992 – May 2000 and December 2002 - February 2021

2. Presentation via Zoom - Congressman Pete Aguilar - American Rescue Plan's local impact and fund estimates

3. Public Hearing – Council Bill #O-2021-05 – (Introduce on first reading, set second reading for April 13, 2021) Amendment to the Loma Linda Municipal Code to establish regulations for Accessory Dwelling Units and Junior Accessory Dwelling Units in accordance with State law (Development Code Amendment No. P20-183) **[Community Development]**

J. **Consent Calendar**

4. Demands Registers
5. Minutes of February 9, 2021
6. February 2021 Fire Department Report
7. Approve application for and expenditure of the FY 2020 Assistance to Firefighters Grant (FY2020 AFG) funds and authorize City Manager to execute related documents **[Fire]**
8. Accept easements for street and utility purposes on California Street from Western Diggers, LLC, and Sandra C. Johnson and Douglas Johnson **[Public Works]**
9. Award of contract for: **[Public Works]**
   a. Installation of Fiber Optic Conduit Improvement at Mountain View Avenue and Cooley Drive by Directional Boring Method (CIP 21-658)
   b. Geotechnical and Materials Testing Services for 1.6 million gallon Water Reservoir construction (CIP 20-656)
10. Council Bill #R-2021-06 – Authorizing submittal of an application for Statewide Parks and Recreation Per Capita Project Grant Funds for City Ballfield Lighting, Phase 2 **[Public Works]**

11. Accept as complete and authorize recordation of Notice of Completion for Construction of Foundations for Art in Public Place (CIP 19-740) Pacific Heritage, Inc., contractor **[Public Works]**

12. Appropriate $13,200 from General Fund Balance and award contract to replace tennis court lighting at Leonard Bailey Park **[Public Works]**

13. Increase CDBG CV-3 COVID-19 revenue for Fiscal Year 2020-2021 by $104,000 to Account No. 32-9321 and appropriate to Account No. 32-5400-1830 for Public Service Activity Programs **[Public Works]**

K. Old Business

14. Council Bill #R-2021-07 – Establishing the membership for the Historical Commission and finalize appointments **[Assistant City Manager/City Clerk]**

L. New Business

15. Designation of Delegate and Alternate for SCAG General Assembly May 6, 2021, via Zoom **[City Manager]**

M. Reports of Councilmen (This portion of the agenda provides City Council Members an opportunity to provide information relating to other boards/commissions/committees to which City Council Members have been appointed).

N. Reports Of Officers (This portion of the agenda provides Staff the opportunity to provide informational items that are of general interest as well as information that has been requested by the City Council).

O. Adjournment

Next meeting scheduled for April 13, 2021

THE CITY OF
LOMA LINDA
CALIFORNIA

MEETING THE HOUSING NEEDS OF LOMA LINDA RESIDENTS

Do you have ideas about how to respond to housing challenges in our city?

Loma Linda is updating its long-range housing plan, called the Housing Element, and invites the community to participate. Join the City Council and Planning Commission on March 9 at an online workshop to learn about the Housing Element and to share **your ideas about how the City can best address the housing needs** of all Loma Linda residents—today and in the future.

Community input is critical to developing a housing plan that responds to community needs, values, and preferences. Your ideas could shape Loma Linda for years to come!

What is a Housing Element?

The Housing Element is a citywide housing plan that describes Loma Linda's housing-related needs and resources. The City revisits this plan every eight years to make sure programs are in place to respond to demands for new housing, housing maintenance, and equal access to housing.

Housing Element Workshop via Zoom

March 9, 2021

6:00 PM - 7:00 PM

Join our Zoom Meeting:

URL: https://us02web.zoom.us/j/8616208259
Zoom Meeting ID: 861 620 8259
Join by Phone: 1(408) 638-0968

Click here for live stream only
then click "Live Now"

For additional information, contact:
Lorena Matarrita, Associate Planner
909-799-2839
lmatarrita@lomalinda-ca.gov

To read the 2014-2021 Housing Element, click here.

For information about Housing Elements, visit the State Department of Housing and Community Development website, click here.

City of Loma Linda

25541 Barton Road, Loma Linda, CA 92354 ☎ (909) 799-2830 🖷 (909) 799-2894

Community Development Department

CITY COUNCIL STAFF REPORT
MEETING OF MARCH 9, 2021

Approved/Continued/Denied
By City Council
Date: _____

TO: City Council

FROM: Konrad Bolowich, Assistant City Manager/Community Development Director

SUBJECT: Amendment to the Municipal Code to establish regulations for Accessory Dwelling Units and Junior Accessory Dwelling Units in accordance with State law (Development Code Amendment No. P20-183).

RECOMMENDATION

Staff and the Planning Commission recommend approval of the following actions to City Council:

1. **DETERMINE** the subject Amendment to the Municipal Code exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15282 (h) Other Statutory Exemptions, which provides an exemption for the adoption of an ordinance regarding accessory dwelling units and junior accessory dwelling units by a city or county to implement the provisions of Sections 65852.1 and 6582.2 of the Government Code as set for in Section 21080.17 of the Public Resources Code; and,

2. **INTRODUCE ON FIRST READING, SET SECOND READING, AND ADOPT** Council Bill O-2021-05, an Ordinance to amend the Municipal Code to establish regulations for Accessory Dwelling Units and Junior Accessory Dwelling Units.

SUMMARY

The Planning Division periodically proposes updates to the Municipal Code to bring regulations into alignment with current standards, best practices, and State law. The primary impetus for the current effort is to establish regulations pertaining to Accessory Dwelling Units (ADU) and Junior Accessory Dwelling Units (JADU) to conform with revisions to Government Code Sections 65852.2 and 65852.22.

BACKGROUND

ADUs have been known by many names: granny flats, in-law units, backyard cottages, and secondary units. An ADU is essentially a smaller, independent residential dwelling unit located on the same lot as the main residential dwelling. JADUs are even smaller living units that are created through the conversion of living space within an existing single-family home. For many years the State legislature has identified the production of ADUs and JADUs as an important strategy to increase housing production statewide. Since the mid-1990s, the State has updated ADU laws on several occasions to further encourage the production of this affordable housing unit type.

Towards the end of 2019, the California State Legislature passed another round of housing-related laws to address the State's housing crisis, several of which deal with ADU regulation. These bills included Senate Bill 13 (SB 13), Assembly Bill 68 (AB 68), Assembly Bill 587 (AB 587), Assembly Bill 670 (AB 670), and Assembly Bill 881 (AB 881) which collectively amended State ADU (Government Code section 65852.2) and JADU law (Government Code section 65852.22). The overall intent of these bills was to reduce local regulatory barriers and costs, further streamline the approval process, and expand the potential for ADU and JADU development. These laws impose additional restrictions on the types of development standards, use restrictions, and fees that cities may apply to ADUs and JADUs, and require that cities further streamline the application approval process.

The new laws became effective on January 1, 2020, and any local agency's existing regulations related to ADU and JADU development that were not in compliance with these newly adopted State standards became unenforceable. As a result, over the past year, the City of Loma Linda has been compelled to process and approve ADU and JADU proposals if submitted plans demonstrated compliance with these new State law regardless of existing regulations or development standards of a particular zoning district that have typically been applied (e.g., minimum setbacks, maximum heights, unit size, etc.). However, it is important to note that the changes in State law allow local agencies to adopt regulations for ADUs and JADUs, as long as the additional requirements do not conflict with the regulations established in AB 68, SB 13, AB 587, AB 670, AB 671, and AB 881.

New statutes, adopted as AB 3182, that became effective January 1, 2021, made further refinements affecting ADU and JADU development related to approval time frames, permitted use type in all zoning districts that allow for residential development, conversions of existing space within a residential dwelling versus new construction, and introduced a new section to the Civil Codes affecting HOAs with CC&Rs. These statutes became effective January 1, 2021.

PROJECT DESCRIPTION

The on-going adoption of housing related bills at the State level further reduces and limits a local jurisdiction's ability to regulate ADU and JADU development by imposing certain development standards. The new laws require a timely streamlined, ministerial approval process, and expanded land use potential for ADU and JADU development within a city. In order to ensure the ability to apply local regulations, as allowed under the new ADU laws, staff is recommending the adoption of a new Chapter 17.110 (Accessory Dwelling Units and Junior Accessory Dwelling Units) to Title 17 (Land Use Development Code), along with various minor edits to other sections of Title 17 as necessary to align with State law.

ANALYSIS

ADU vs JADU

One key component of the new ADU laws is that the City is now required to allow JADUs, which currently are not listed or defined as a use in Title 17 (Land Use Development Code). While similarities exist, there are some key differences. ADUs and JADUs are both independent

living units with an exterior entrance into the unit; however, JADUs are limited to a maximum of 500 square feet in size. Additionally, JADUs are limited to an efficiency sized kitchen, can have an internal access to the single-family dwelling, and can share bathroom facilities with the single-family dwelling. Conversely, ADUs can be limited in size up to 1,000 square feet, shall be fully self-contained, maintaining a kitchen and bathroom facilities, and may not include internal access to the primary dwelling unit.

Summary of Current Regulations

The City of Loma Linda does not currently have separate regulations specific to ADUs and JADUs, and has generally applied the requirements for Accessory Uses and Structures to the establishment of such. When the newest State law became effective on January 1, 2020, staff implemented the ministerial review and permit issuance for those ADU and JADU requests that have since been submitted that demonstrated compliance with State law. Jurisdictions that do not adopt their own regulations, must allow maximum units sizes of up to 1,200 square feet for a new detached ADU and up to 50 percent of the floor area of the existing primary dwelling for an attached ADU (or at least 800 square feet in size) regardless of number of bedrooms. The City may decrease these maximums through the adoption of its own regulations as well as impose other objective standards, so long as they do not conflict with new State law.

Proposed New Regulations

Under the new regulations, the City must allow ADUs in all zones that permit residential dwelling units. The City must also allow JADUs on any parcel developed with a single-family dwelling. The City can restrict the number and types of units allowed to certain circumstances, and combination of unit types as follows:

- Conversion of existing space in a single-family dwelling to provide one ADU and/or one JADU. In this case, both one ADU and one JADU is allowed within an existing or proposed single-family dwelling on one parcel.
- Conversion of existing space in a single-family dwelling to build a JADU and/or construct a new detached ADU. In this case, both one ADU and one JADU are allowed on one parcel.
- Conversion of non-habitable space (e.g.; garages, storage rooms, etc.) within a multifamily dwelling into ADUs. The number of ADUs on the property may not exceed 25 percent of the total number of units. A minimum of one ADU must be allowed, but JADUs are not permitted.
- Construction of two-detached ADUs on the same parcel as a multifamily dwelling. This then limits the total number of ADUs for the entire parcel to two. JADUs are not permitted.

Lot and Unit Size

In addition to allowing ADUs and JADUs in all zones that allow residential development, State law eliminated any local requirement that stipulates or sets standards for minimum lot size. Further, the new State law also included several provisions that regulate unit size of ADUs and

JADUs. ADUs and JADUs must be allowed if the size of the unit qualifies as efficiency units as defined in Health and Safety Code Section 17958.1. There is a mandate for what is termed a "Statewide Exempt ADU", which stipulates that the following must be allowed regardless of any zoning requirements or development standards (such as lot coverage, floor area ratio, or open space):

- An ADU that is up to 800 square feet in size, which has an overall height above grade of no more than 16 feet, and provides minimum four-foot-wide side and rear yard setbacks; and/or
- A JADU that is up to 500 square feet in size, contained within an existing or proposed single-family dwelling.

The above represents the minimum that the City must allow. However, the City may restrict the maximum size of ADUs. State law allows the City to limit construction of a new ADU with up to one bedroom to 850 square feet, and up to 1,000 square feet for an ADU with two bedrooms or more. The conversion of an existing accessory structure or a portion of the existing primary dwelling to an ADU may not be subjected to any size limitations, other than an increase of up to 150 square feet necessary to establish access to the unit. Any other type of additional square footage or amount over the 150 square feet would result in the converted space for the ADU being subject to the maximum size limitations.

Parking

The new State ADU laws only allow the City to require one parking space for each new ADU regardless of its size or number of bedrooms. The City is also required to waive any ADU parking requirement in the following circumstances:

- The ADU is proposed to be converted from the existing space entirely within the primary dwelling unit, including any conversion of attached garage parking spaces, or within an existing accessory structure. In the case where an ADU is established by converting attached garage space; no replacement of those garage spaces can be required;
- The ADU is located within one-half (½) mile walking distance to a transit stop;
- The ADU is located within an architecturally and historically significant historic
- district;
- The ADU is located in a permit parking area where on-street parking permits are
- required, but not offered to the occupant(s) of the accessory dwelling unit; or
- The ADU is located within one (1) block of a designated car share pick up and drop
- off location.

Additionally, the City is prohibited from requiring any additional parking for JADUs. The exception is limited to only when such a unit is established within an attached garage. In such a case the replacement of lost parking spaces serving the primary residence can be required; however, no additional parking can be required for the JADU itself.

Owner-Occupancy Requirements

State law had previously allowed a City to require that the property owner live in either the primary dwelling or the ADU. Under the new State requirements, this rule is temporarily suspended for five years. For ADUs built between January 1, 2020, through January 1, 2025, the City is not permitted to impose an owner-occupant requirement in order to obtain an approval for an ADU. This temporary provision does not void any existing covenants requiring owner-occupants for the ADUs that were built prior to January 1, 2020. Should a property have a JADU, the City may still require owner-occupancy of either the newly created JADU, or the single-family dwelling.

State Department of Housing and Community Development (HCD) Review

Government Code Section 65852.2 requires the City submit the ordinance to the State Department of Housing and Community Development (HCD) within 60 days of adoption. Should the City Council approve the proposed ordinance to amend Title 17 (Land Use Development Code), staff will forward the ordinance to HCD for review. If HCD requests any modification, the City will be notified. Should this occur, the City would have 30 days to either amend the ordinance or explain the reason the City's ordinance complies with the statute.

General Plan Consistency

The law states that ADUs shall be deemed an accessory use and the development of such shall not be considered to exceed the allowable density for the parcel upon which it is located, and shall be deemed a residential use that is consistent with the existing general plan and zoning district for the parcel. Therefore, no amendments to the General Plan are required.

Relationship to Regional Housing Needs Assessment (RHNA)

ADUs and JADUs will count towards the City's housing production in meeting RHNA housing targets. Given the upcoming 2021-2029 Housing Element planning period, staff anticipates using ADUs as a strategy in identifying to HCD that the City has adequate sites and capacity to meet the allocation. Government Code Sections 65852.2(m) and 65583.1 provide HCD full discretion in determining how ADUs and JADUs count towards meeting RHNA. In the past, HCD has relied heavily on past production to illustrate anticipated future production and current State regulations identify past production as one of several factors to determine ADUs to satisfy a portion of RHNA. In most cities and counties including Loma Linda, regulations for ADUs were much more limiting before the recent changes in State law were adopted. Over this past year, staff has seen an uptick in the development and requests to establish ADUs and JADUs; which is likely to continue.

ENVIRONMENTAL DETERMINATION

The proposed Development Code Amendment implements Government Code Sections 65852.2 (provisions for accessory dwelling units) and 65852.22 (provisions for junior accessory dwelling units). Pursuant to the California Environmental Quality Act (CEQA), the adoption of an

ordinance implementing those provisions to allow ADUs and JADUs is statutorily exempt. This is contained in Public Resources Code Section 21080.17 and California Code of Regulations Section 15282(h). Therefore, no further analysis is required under CEQA. Additionally, the ministerial approval of ADUs and JADUs would not be a project for CEQA purposes, and environmental review would not be required prior to approving individual applications/permits.

PUBLIC NOTICING

Public noticing for the initial Planning Commission hearing concerning the proposed actions was posted on Wednesday, January 20, 2021 at three different locations (library, city hall, post office) as well as online on the City website. In addition, the Notice of Hearing was published in San Bernardino County's "The Sun" newspaper on Friday, January 22, 2021. The City did not receive any written or oral public comments in favor or in opposition prior to or during the Commission's hearing held on February 3, 2021. On Thursday, February 25, 2021, the notice for the City Council hearing was posted at the same three locations, including posting online to the City's website, and then published in "The Sun" Newspaper on Friday, February 26, 2021. As of the date of this report, there were no further written or oral public comments received in opposition or in favor of the new regulations have been received.

PLANNING COMMISSION ACTION/RECOMMENDATION

At their regularly scheduled meeting of February 3, 2021, the Planning Commission received staff's report and recommendation to establish regulations for Accessory Dwelling Units and Junior Accessory Dwelling Units. The Commission held a public hearing on the matter, closed the hearing without any public comment, and voted four in favor, with one absent, to recommend to the City Council a determination that the new regulations are exempt from CEQA and that the City Council have first reading, second reading and adopt the new regulations as outlined in Council Bill O-2021-05.

CONCLUSION

The amendment (Development Code Amendment No. P20-183) to Title 17 (Land Use Development Code) to establish regulations for Accessory Dwelling Units and Junior Accessory Dwelling Units in accordance with State law will provide a useful regulatory tool for staff and clarify requirements for those parcel owners within the City wishing to develop a compliant ADU and/or JADU.

Report prepared by: Anne Fox, Senior Planner with MIG, Inc.

Reviewed/Approved by: Lorena Matarrita, Associate Planner, City of Loma Linda

ATTACHMENTS

A. Council Bill O-2021-05, an Ordinance to amend the Municipal Code to establish regulations for Accessory Dwelling Units and Junior Accessory Dwelling Units
B. Draft Copy of the Planning Commission Minutes from February 03, 2021

Attachment A

COUNCIL BILL #O-2021-05

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA AMENDING THE LOMA LINDA MUNICIPAL CODE (DEVELOPMENT CODE AMENDMENT NO. P20-183) TO ESTABLISH REGULATIONS FOR ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS

Section 1. Adoption of Ordinance. The City Council of the City of Loma Linda, California, does hereby ordain the following:

Section 2. Code Amendments. Title 17, Section 17.02.212 (Land use definitions); Section 17.32.020 (Land use regulations and allowable uses); Section 17.32.030 (Development standards); Section 17.36.020 (Land use regulations and allowable uses); Section 17.36.030 (Development standards); Section 17.44.040 (Development standards); Section 17.54.040 (Development standards applicability); Section 17.54.070 (Permitted building types) are amended as set forth in Exhibit "A" attached; and Chapter 17.110 (Accessory Dwelling Units and Junior Accessory Dwelling Units) is added in its entirety as set forth in Exhibit "B" attached.

Section 3. Findings, Purpose and Intent. It is the purpose of the Ordinance to amend various sections of the Loma Linda Municipal Code (LLMC). Amendments to the LLMC are considered legislative acts. State law requires that zoning be consistent with the General Plan. The intent of the proposed amendments is to not only ensure ongoing consistency between the LLMC, including the Title 17 (Land Use Development Code), and the General Plan; but to establish regulations pertaining to Accessory Dwelling Units and Junior Accessory Dwelling Units in conformance with Government Code Sections 65852.2 and 65852.22, as amended; including the correction to outdated language in various parts of the LLMC found to conflict with Government Code Sections 65852.2 and 65852.22.

Section 4. Validity. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause, or phrase be declared unlawful.

Section 5. **Violation**. If any person shall violate any of the provisions of this Ordinance, he/she shall be guilty of an infraction. Any person convicted of an infraction under the provisions of a City Ordinance shall be punishable by (1) a fine of not more than one hundred dollars ($100.00) for a first violation; (2) a fine not exceeding two hundred dollars ($200.00) for a second violation of the same Ordinance within one year; and (3) a fine not exceeding five hundred dollars ($500.00) for each additional violation of the same Ordinance within one year. Each such person shall be deemed guilty of a separate offense for every day during such portion of which any violation of this Ordinance is committed, continued, or permitted by such person, and shall be punishable therefore as provided by this Ordinance.

Section 6. **Posting**. Prior to the expiration of fifteen (15) days from its passage, the City Clerk shall cause this Ordinance to be posted pursuant to law in three (3) public places designated for such purpose by the City Council.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 9th day of March 2021 and was adopted on the _____th day of _____ 2021 by the following vote to wit:

Ayes: _____

Noes: _____

Abstain: _____

Absent: _____

_____
Phill Dupper, Mayor

Attest:

_____
Barbara Nicholson, City Clerk

Approved to Form:

_____
Richard E. Holdaway, City Attorney

<u>EXHIBIT A</u>

LOMA LINDA MUNICIPAL CODE AMENDMENTS

Municipal Code Title 17
17.02.212 Land use definitions.
"D" Definitions.

Dwellings. A structure or portion of a structure designed for residential purposes, including single-family, two-family, and multifamily dwellings.

1. **Manufactured Housing.** A factory-built structure that is manufactured or constructed under authority of 42 U.S.C. Section 5403, Federal Manufactured Home Construction and Safety Standards, or California law and is to be used as a place for human habitation. The structure is manufactured either in whole or in substantial part at an off-site location, transported to the site, assembled on-site, and placed on a permanent foundation. For the purpose of this Development Code, a manufactured home shall be considered the same as any site-built, single-family detached dwelling (see "Dwellings—Single-Family"). Does not include mobile homes. A mobile home is not a manufactured home unless it has been converted to real property and is taxed as a site-built dwelling.

2. **Mobile Home Park.** Any site that is planned and improved to accommodate two or more mobile homes used for residential purposes, or on which two or more mobile home lots are rented, leased, or held out for rent or lease, or were formerly held out for rent or lease and later converted to a subdivision, cooperative, condominium, or other form of resident ownership, to accommodate mobile homes used for residential purposes.

3. **Multifamily Dwellings.** A structure or development containing three or more dwelling units, each of which is for occupancy by one or more persons living as a single housekeeping unit. Includes: triplexes (structures under one ownership with three dwelling units in the same structure); fourplexes (structures under one ownership with four dwelling units in the same structure); apartments (five or more dwelling units under one ownership in a single structure or complex); and common ownership, attached unit projects including condominiums and townhouses. Does not include two-family duplexes, except as provided in Chapter 17.110 (Accessory Dwelling Units and Junior Accessory Dwelling Units).

4. **~~Second~~ Accessory Dwelling Unit/Junior Accessory Dwelling Unit.** ~~A second permanent dwelling that is accessory to a principal dwelling on the same site. A second dwelling unit provides complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking, sanitation, and parking~~. As defined in Chapter 17.110 (Accessory Dwelling Units and Junior Accessory Dwelling Units). Does not include guesthouse.

5. **Single-Family Dwelling.** A structure containing one dwelling unit located on a single parcel for occupancy by one single housekeeping unit. Also includes manufactured housing (see "Manufactured Housing") and mobile homes (see "Mobile Home Park"), when placed on permanent foundation systems.

a. **Attached Single-Family Dwelling.** A dwelling that is attached to another dwelling, excluding accessory dwellings. Each dwelling is owned in fee, located on an individual parcel, and is joined to another dwelling along a single lot line. Each dwelling is totally separated from the other by an unpierced vertical wall extending from ground to roof. Row houses and town homes are examples of this dwelling unit type.

b. **Detached Single-Family Dwelling.** A dwelling that is not attached to any other dwelling. The dwelling is owned in fee and is located on an individual parcel.

6. **Two-Family Dwellings (also known as a duplex).** A structure located on a single parcel and containing two dwelling units, each of which is for occupancy by one single housekeeping unit. Also includes manufactured housing (see "Manufactured Housing") and mobile homes (see "Mobile Home Park"), when placed on permanent foundation systems.

Municipal Code Title 17
17.32.020 Land use regulations and allowable uses.

A. Table 2-1. Table 2-1 indicates the uses allowed within each zone and any permits required to establish the use, in compliance with Chapter 17.30 (Administration) and Chapters 17.30.410 (Hearings) through 17.30.470 (Modification), inclusive.

Table 2-1 **Allowed Uses and Permit** **Requirements for Residential Zones**	**P**	**Permitted by Right (Planning Permit May Be Required)**			
	CUP	**Conditional Use Permit**			
	MUP	**Minor Use Permit**			
	—	**Not Allowed**			
	R-1	**Low Density Residential**			**(0 to 4 units/acre)**
	R-2	**Medium Density Residential**			**(0 to 9 units/acre)**
	R-3	**High Density Residential**			**(0 to 13 units/acre)**
	R-4	**Very High Density Residential**			**(0 to 20 units/acre)**
Land Use	**R-1**	**R-2**	**R-3**	**R-4**	**Specific Use Regulations**
Residential Uses					
Boarding and Lodging Houses	—	—	CUP	CUP	
Dormitories	—	—	CUP	CUP	
Dwellings					
Accessory Dwelling Unit/Junior Accessory Dwelling Unit	P	P	P	P	Chapter 17.110 (Accessory Dwelling Units and Junior Accessory Dwelling Units)
Single-Family Dwelling	P	P	CUP	CUP	
Manufactured Housing	P	P	—	—	
Mobile Home Park	CUP	CUP	CUP	CUP	
Multifamily Dwellings	—	—	P	P	
Two-Family Dwellings (duplex)	—	P	P	—	
Group Home (six or fewer residents plus one employee)	P	P	P	P	
Group Home (seven or more residents plus employees)	—	—	MUP	MUP	
Planned Residential Developments	CUP	CUP	CUP	CUP	
Senior Housing	—	—	CUP	CUP	
Care Uses					
Child Day Care – Large (9-14 children)	MUP	MUP	MUP	MUP	
Child Day Care – Small (8 or fewer children)	P	P	P	P	

Residential Care Facility	—	—	CUP	CUP	
Other Uses					
Airports, Heliports, and Other Landing Fields	—	—	—	—	
Assembly Uses					
Places of Public Assembly	—	CUP	CUP	CUP	
Places of Religious Assembly	CUP	CUP	CUP	CUP	
Cemeteries, Columbariums, Mausoleums, and Mortuaries	—	—	—	—	
Enclosed Storage Structures	—	—	CUP	CUP	See note 10 in Table 2-2
Golf Course and Related Facilities	--	CUP	CUP	CUP	
Home Occupations	P	P	P	P	Chapter 17.12 (Home Occupations)
Parolee Homes	—	—	CUP	CUP	
Public Utility Structures and Service Facilities	CUP	CUP	CUP	CUP	
Schools - Private	—	—	—	—	

Municipal Code Title 17
17.32.030 Development standards.
A. General. New land uses and structures, and alterations to existing land uses and structures, shall be designed, constructed, and/or established in compliance with the requirements specified in Tables 2-2 and 2-3, in addition to the general development standards (e.g., landscaping, parking and loading, etc.) and land use standards specified elsewhere in this title. Standards for accessory structures are specified in Chapter 17.10 (Accessory Buildings) and in the notes in Table 2-2. Standards for Accessory Dwelling Units and Junior Accessory Dwelling Units are specified in Chapter 17.110 (Accessory Dwelling Units and Junior Accessory Dwelling Units).

Municipal Code Title 17
17.36.020 Land use regulations and allowable uses.

Table 2-3

Table 2-3 Allowed Uses and Permit Requirements for Hillside Residential Zones	P	Permitted by Right (Planning Permit May Be Required)	
	CUP	Conditional Use Permit	
	MUP	Minor Use Permit	
	—	Not Allowed	
	HR-C	Hillside—Conservation	(1 du/10 acres)
	HR-LD	Hillside—Low Density	(1 du/10 acres)
	HR-MD	Hillside—Medium Density	(1 du/5 acres)
	HR-RE	Hillside—Rural Estate	(1 du/ acre)
	HR-VL	Hillside—Very Low Density	(2 du/ acre)

Land Use	HR-C	HR-LD	HR-MD	HR-RE	HR-VL	Specific Use Regulations
Residential Uses						
Dwellings						
Accessory Dwelling Unit/Junior Accessory Dwelling Unit	P	P	P	P	P	Chapter 17.110 (Accessory Dwelling Units and Junior Accessory Dwelling Units)
Single-Family Dwelling	P	P	P	P	P	
Manufactured Housing	P	P	P	P	P	
Group Home (six or fewer residents plus one employee)	P	P	P	P	P	
Planned Residential Developments	CUP	CUP	CUP	CUP	CUP	
Care Uses						
Child Day Care – Small (7 or fewer children)	P	P	P	P	P	
Other Uses						
Enclosed Storage Structures	CUP	CUP	CUP	CUP	CUP	
Home Occupations	P	P	P	P	P	
Public Utility Structures and Service Facilities	CUP	CUP	CUP	CUP	CUP	

Municipal Code Title 17

17.36.030 Development standards.

A. General. New land uses and structures, and alterations to existing land uses and structures, shall be designed, constructed, and/or established in compliance with the requirements specified in Table 2-4, in addition to the general development standards (e.g., landscaping, parking and loading, etc.) and land use standards specified elsewhere in this title. Standards for accessory structures are specified in Chapter 17.10 (Accessory Buildings) and in the notes in Table 2-4. Standards for Accessory Dwelling Units and Junior Accessory Dwelling Units are specified in Chapter 17.110 (Accessory Dwelling Units and Junior Accessory Dwelling Units).

Municipal Code Title 17

17.44.040 Development standards.

New land uses and structures, and alterations to existing land uses and structures, shall be designed, constructed, and/or established in compliance with the requirements specified in Table 2-8, in addition to the general development standards (e.g., landscaping, parking and loading, etc.) and land use standards specified elsewhere in this title. Standards for accessory structures are specified in Chapter 17.10 (Accessory Buildings). Standards for Accessory Dwelling Units and Junior Accessory Dwelling Units are specified in Chapter 17.110 (Accessory Dwelling Units and Junior Accessory Dwelling Units). Unless specifically stated otherwise, the development standards for specific plans are determined as part of the project/plan approval process and are as set forth in the adopted specific plan.

Municipal Code Title 17

17.54.040 Development standards applicability. The standards of Sections 17.54.050 through 17.54.200 shall apply to any use, development, or alteration of land included in this zone; provided, however, that such standards shall not apply to the development of not more than one single-family dwelling unit and accessory buildings on a parcel of record at the date of the adoption of this chapter. Standards for Accessory Dwelling Units and Junior Accessory Dwelling Units are specified in Chapter 17.110 (Accessory Dwelling Units and Junior Accessory Dwelling Units).

Municipal Code Title 17

17.54.070 Permitted building types. For any residential use, development, or alteration of a parcel included in this zone the following building types are permitted: single-family detached dwelling units, duplexes and multiple-family units, accessory dwelling units and junior accessory dwelling units; provided, however, that the maximum number of dwelling units shall not exceed the maximum number of dwelling units that would be permitted pursuant to the standards of the use zone in which the use, development, or alteration is located.

EXHIBIT B

LOMA LINDA MUNICIPAL CODE AMENDMENT

CHAPTER 17.110

ACCESSORY DWELLING UNITS
AND JUNIOR ACCESSORY DWELLING UNITS

Municipal Code Title 17

Chapter 17.110
ACCESSORY DWELLING UNITS
AND JUNIOR ACCESSORY DWELLING UNITS

Sections:

17.110.010	**Purpose and Intent**
17.110.020	**Definitions**
17.110.030	**Statutory Requirement and Mandatory Approval**
17.110.040	**Permitted Zones**
17.110.050	**Number and Types of Units Allowed**
17.110.070	**Development Standards**
17.110.080	**Additional Requirements**
17.110.090	**Application and Permits**

17.110.10 Purpose and Intent

A. Purpose. The purpose of this Chapter is to establish the requirements for the creation of Accessory Dwelling Units and Junior Accessory Dwelling Units, as defined in Government Code Sections 65852.2 and 65852.22, or any successor statute, in areas designated for residential use, including as part of a planned community development plan or specific plan, and to provide development standards to ensure the orderly development of these units in appropriate areas of the City.

B. Intent. It is the intent of this Chapter that any construction, establishment, alteration, enlargement, or modification of an Accessory Dwelling Unit or a Junior Accessory Dwelling Unit comply with the requirements of this Chapter and the City's Building and Fire Codes. An Accessory Dwelling Unit or Junior Accessory Dwelling Unit that conforms to the standards of this Chapter shall not be:

1. Deemed to be inconsistent with the General Plan designation and zone for the parcel on which the Accessory Dwelling Unit or Junior Accessory Dwelling Unit is located.

2. Deemed to exceed the allowable density for the parcel on which the Accessory Dwelling Unit or Junior Accessory Dwelling Unit is located.

3. Considered in the application of any City ordinance, policy, or program to limit residential growth.

4. Required to correct a nonconforming zoning condition as defined in Chapter 17.02 (Introduction and Definitions) or under the provisions of Chapter 17.22 (Nonconforming Uses). This does not prevent the City from enforcing compliance with applicable building standards in accordance with Health and Safety Code Section 17980.12.

17.110.020 Definitions

The following definitions apply in order to enact the specific requirements of this Chapter:

A. Accessory Dwelling Unit. An Accessory Dwelling Unit is a unit as defined by Government Code Section 65852.2 to mean an attached or detached residential dwelling unit that provides complete independent living facilities for one or more persons. It shall include permanent provisions for living, sleeping, eating, cooking, and shall have a bathroom, and shall be located on the same parcel as the single-family or multifamily dwelling. An Accessory Dwelling Unit also includes an efficiency unit as defined in Section 17958.1 of the Health and Safety Code and a manufactured home as set forth in Section 18007 of the Health and Safety Code.

B. Attached Accessory Dwelling Unit. An Attached Accessory Dwelling Unit is a unit that shares at least one common wall with the primary dwelling.

C. Detached Accessory Dwelling Unit. A Detached Accessory Dwelling Unit is a unit constructed as a separate structure from a primary dwelling.

D. Efficiency Kitchen. An efficiency kitchen is a kitchen facility that contains a sink with a drain, cooking appliances that do not require natural gas, propane, or electrical service greater than 120 volts, and a dedicated area for food preparation counter space with storage cabinets.

E. Junior Accessory Dwelling Unit. A Junior Accessory Dwelling Unit is a unit as defined by Government Code Section 65852.22 to mean a residential dwelling unit that is contained entirely within the area of a single-family dwelling that provides living facilities for up to two persons. It shall include an efficiency kitchen, and may include a bathroom facility or share bathroom facilities within the single-family dwelling.

F. Multifamily Dwelling or Multifamily Development. For purposes of this Chapter, multifamily dwelling or multifamily development means a structure with two or more attached dwellings on a single parcel. Multiple detached single-family dwellings on the same parcel are not considered multifamily dwellings or multifamily development.

G. Passageway. For the purposes of this Chapter, a passageway means a pathway that is unobstructed clear to the sky and extends from the street to one entrance of the Accessory Dwelling Unit.

17.110.030 Statutory Requirement and Mandatory Approval

An Accessory Dwelling Unit or Junior Accessory Dwelling Unit shall be approved ministerially provided all applicable requirements of this Chapter are met. However, in no case shall any requirements for lot coverage, floor area ratio, open space, minimum lot size; any other requirements of this Chapter; or any provisions contained elsewhere in Title 17 (Land Use

Development Code) be interpreted or implemented in any manner that would preclude the development of:

A. Accessory Dwelling Unit. Any Accessory Dwelling Unit that is up to 800 square feet in size, which has an overall height above grade of no more than 16 feet, and provides minimum four-foot-wide side and rear yard setbacks.

B. Junior Accessory Dwelling Unit. Any Junior Accessory Dwelling Unit that is 500 square feet or smaller in size and contained within an existing or proposed single-family dwelling.

17.110.040 Permitted Zones

A. Single-Family Zones. An Accessory Dwelling Unit and/or a Junior Accessory Dwelling Unit shall be permitted in conformance with the requirements of this Chapter in all zoning districts allowing single-family development, on parcels developed with existing single-family dwellings, or in conjunction with a proposed single-family dwelling.

B. All Zones. Accessory Dwelling Units shall be permitted in conformance with the requirements of this Chapter in all zoning districts allowing residential development or mixed land use development, or on parcels developed with existing residential dwellings.

17.110.050 Number and Types of Units Allowed

A. Single-Family Accessory Dwelling Unit. A parcel developed with one existing or proposed single-family dwelling that is located within a zoning district permitting residential uses, shall be permitted to establish one Accessory Dwelling Unit by one of the following means:

1. As a unit attached to an existing or proposed single-family dwelling.

2. As a new detached structure.

3. As an addition attached to an existing or proposed accessory structure.

4. As a conversion of an existing or proposed single-family residence or detached accessory structure, including the addition of up to 150 square feet of newly constructed space as necessary for providing ingress/egress to the unit.

5. Reconstruction of an existing detached accessory structure or habitable area that is proposed to be converted to an Accessory Dwelling Unit, or a portion thereof, in the same location and with the same dimensions and setbacks as provided for the original structure.

B. Single-Family Junior Accessory Dwelling Unit. A parcel developed with one existing or proposed single-family dwelling that is located within a zoning district permitting single-

family uses, shall be permitted to establish one Junior Accessory Dwelling Unit by one of the following means:

1. As a unit contained entirely within the walls of the existing or proposed single-family dwelling that must be the primary dwelling on an individual parcel.

2. As a unit created within a garage attached to the existing single-family dwelling that must be the primary dwelling on an individual parcel.

C. Unit Combination Limit for Single-Family. The number and combination of units where a parcel is developed with one existing or proposed single-family dwelling is limited to either:

1. One Attached Accessory Dwelling Unit within the existing or proposed space of a single-family dwelling or accessory structure, plus one Junior Accessory Dwelling Unit; or

2. One Detached Accessory Dwelling Unit constructed in conformance with all applicable development standards of this Chapter, plus one Junior Accessory Dwelling Unit.

D. Multifamily Accessory Dwelling Units. A parcel developed with an existing multifamily development that is located in a zoning district permitting residential development or mixed land uses that include residential development, shall be permitted to establish Accessory Dwelling Units by one of the following means:

1. By converting non-habitable space, including, but not limited to, storage rooms, passageways, attics, basements, and attached garages, within the walls of an existing multifamily building.

2. By constructing a new detached structure that is 800 square feet or smaller in size, has an overall height above grade of no more than 16 feet, and provides minimum four-foot-wide side and rear yard setbacks.

E. Unit Limitation for Multifamily. The number of units where a parcel is developed with existing multifamily dwellings is limited to either:

1. A maximum of 25 percent of the existing number of multifamily dwelling units where non-habitable space is being converted, with fractional amounts rounded down; or

2. A maximum of two Detached Accessory Dwelling Units, each of which is constructed in conformance with all applicable development standards of this Chapter.

17.110.070 Development Standards

The development standards of the zone in which an Accessory Dwelling Unit or Junior Accessory Dwelling Unit is located shall apply unless specifically modified by the provisions within this Chapter and as follows:

A. Minimum Parcel Area. There shall be no minimum parcel area required in order to establish an Accessory Dwelling Unit and/or Junior Accessory Dwelling Unit in any zone.

B. Setback Requirements. Accessory Dwelling Units and Junior Accessory Dwelling Units shall comply with the setback requirements applicable to the zoning district, with the following exceptions:

   1. For conversion of existing enclosed floor area, garage, or carport, no additional setback is required, beyond the setback provided for the existing structure.

   2. For replacement of an existing enclosed structure, garage, or carport, no existing setback is required, beyond that which was existing. This provision shall only apply to Accessory Dwelling Units that are replacing existing structures within the same footprint and do not increase the existing structure's size and/or height.

   3. Newly constructed Accessory Dwelling Units shall provide a minimum setback of four feet from all side and rear property lines, whether Attached or Detached.

C. Building Height. Newly constructed Accessory Dwelling Units shall not exceed an overall height above grade of 16 feet.

D. Unit Size. The following unit sizes shall apply:

   1. The maximum size of a Detached or Attached Accessory Dwelling Unit is 850 square feet for a unit of up to one bedroom, and 1,000 square feet for a unit with two bedrooms or more.

   2. An Attached Accessory Dwelling Unit that is established on a parcel with an existing single-family dwelling is further limited in size to a maximum of 50 percent of the floor area of the existing single-family dwelling up to the above stated maximum size, whichever is greater.

   3. The maximum size of a Junior Accessory Dwelling Unit shall be 500 square feet.

   4. The minimum size of an Accessory Dwelling Unit or Junior Accessory Dwelling Unit shall be at least that of an efficiency unit as defined in Section 17958.1 of the Health and Safety Code.

5. There is no size requirement or limit for an Accessory Dwelling Unit converting an existing accessory structure or portion of an existing primary dwelling, unless such conversion includes more than the allowable 150 square foot new construction necessary to provide ingress/egress to the unit; in which case, the size limitations of this subsection shall apply.

E. Design - General. The exterior of an Accessory Dwelling Unit and/or Junior Accessory Dwelling Unit established by this Chapter shall match the architectural style, colors, finish materials, roof pitch and eave depth, windows, doors, trim, hardware, light fixtures of the primary dwelling on the parcel; and shall comply with any objective design standards adopted by the City that are applicable to the zone in which it is located.

F. Design – Historic Resource. An Accessory Dwelling Unit and/or Junior Accessory Dwelling Unit on a parcel designated as an historical resource listed on the National Register, the California Register of Historic Places, or designated as a local landmark or contributor within the Historic Mission Overlay District shall be subject to applicable requirements of Chapter 17.80 (Historic Preservation) and Chapter 17.82 (Historic Mission Overlay District) and generally to the following:

1. The establishment of the Accessory Dwelling Unit and/or Junior Accessory Dwelling Unit shall not result in or require a change to the street-facing façade of the primary dwelling.

2. Any other changes required to be made to the other elevations on the exterior of the primary dwelling shall exactly match the existing architectural style, colors, finish materials, roof pitch and eave depth, windows, doors, trim, hardware, light fixtures of the primary dwelling on the parcel, and shall meet all applicable Secretary of the Interior Standards.

3. A parcel with a valid Mills Act Contract shall be subject to adhering to the standards and conditions of that Contract as may be applicable.

F. Fire Sprinklers. An Accessory Dwelling Unit and/or Junior Accessory Dwelling Unit shall comply with applicable requirements of the State Fire Code as adopted, including any amendments, of Title 15 (Building and Construction), including any fire sprinkler requirement. If fire sprinklers are not required for the primary dwelling pursuant to the applicable sections of Title 15 (Building and Construction), then fire sprinklers shall not be required separately for the Accessory Dwelling Unit and/or Junior Accessory Dwelling Unit.

G. Access. Every Accessory Dwelling Unit and/or Junior Accessory Dwelling Unit shall have direct exterior access independent of the exterior access of the primary dwelling. The entrance shall, whenever possible, shall be located on a different side of the structure from the entrance to the primary dwelling unit.

H. Passageway. No passageway, as defined herein, shall be required in conjunction with the construction of an Accessory Dwelling Unit and/or Junior Accessory Dwelling Unit.

I. Parking. Parking shall comply with the applicable requirements of Chapter 17.24 (Parking Regulations) with exception to the following:

1. One off-street parking space is required for each Attached and Detached Accessory Dwelling Unit subject to the following:

    a. Parking may be provided as tandem parking, including on a paved driveway; however, no parking shall be permitted in the front setback unless the driveway has a minimum depth of 20 feet.

    b. Parking must be located on the same parcel as the unit, on a paved surface, without encroachment beyond the parcel boundaries, and accessible by a paved pathway.

2. No additional parking shall be required for:

    a. Junior Accessory Dwelling Units;

    b. Accessory Dwelling Units converted as part of a proposed or existing space of a primary dwelling or existing accessory structure;

    c. Accessory Dwelling Units located within one-half mile walking distance of public transit, which shall include a bus stop where the public may access buses that charge set fares, run on fixed routes, and are available to the public;

    d. Accessory Dwelling Units located within the Historic Mission Overlay District;

    e. When on-street parking permits are required but not offered to the occupant of the Accessory Dwelling Unit; or

    f. When there is a car-share vehicle, a program that allows customers hourly access to shared vehicles from a dedicated home location, with the vehicles required to be returned to that same location at the end of the trip, located within one block of the Accessory Dwelling Unit.

3. Replacement. When a garage, carport, or covered parking structure is demolished in conjunction with the construction of an Accessory Dwelling Unit on the same parcel or is converted to an Accessory Dwelling Unit, those off-street parking spaces are not required to be replaced. This provision does not apply where a Junior Accessory Dwelling Unit is established by conversion of any attached garage; in which case, the loss of parking spaces serving the single-family residence shall be replaced in kind.

J. Impact Fees/Utility Connection. All Accessory Dwelling Units and/or Junior Accessory Dwelling Units shall be connected to public utilities (or their equivalent), including water, electric, and sewer services subject to the following:

1. The parcel owner shall be subject to the payment of all sewer, water and other applicable fees, including impact fees set forth in Government Code Section 66000 35 seq., except as specifically provided in Government Code Sections 65852.2 and 65852.22. For the purposes of this Subsection, impact fees do not include any connection fee or capacity charge for water or sewer service.

2. No separate connection between the Accessory Dwelling Unit and/or the Junior Accessory Dwelling Unit and the utility shall be required for units created within a single-family dwelling.

3. If the primary dwelling unit is currently connected to an on-site wastewater treatment system and is unable to connect to a sewer system, Accessory Dwelling Units and Junior Accessory Dwelling Units may connect to the on-site wastewater treatment system. However, the owner must include with the application a percolation test completed within the last five years or, if the percolation test has been recertified, within the last ten (10) years.

4. No City-imposed impact fees shall be charged to an Accessory Dwelling Unit that is less than 750 square feet in size.

5. For Accessory Dwelling Units 750 square feet or larger, City-imposed impact fees shall be charged proportionately in relation to the square footage of the primary dwelling unit.

6. If any agency or special district other than the City imposes impact fees collected by the City, the City shall collect such fees in accordance with such agency's or district's fee schedule.

17.110.080 Additional Requirements

A. No Separate Conveyance. An Accessory Dwelling Unit or Junior Accessory Dwelling Unit may be rented, but no Accessory Dwelling Unit or Junior Accessory Dwelling Unit may be sold or otherwise conveyed separately from the parcel and the primary dwelling (in the case of a single-family dwelling) or from the parcel and all of the dwellings (in the case of a multifamily dwelling).

B. Short-Term Lodging. The Accessory Dwelling Unit and/or Junior Accessory Dwelling Unit shall not be rented for periods of thirty (30) days or less.

C. Owner Occupancy Requirements. The following owner occupancy requirements shall apply:

1. Where a Junior Accessory Dwelling Unit is established as part of a single-family dwelling, a natural person with legal or equitable title to the parcel must reside in either the primary dwelling or the Junior Accessory Dwelling Unit as the person's legal domicile and permanent residence. However, this owner occupancy requirement shall not apply to any Junior Accessory Dwelling Unit owned by a governmental agency, land trust, or housing organization.

2. Where an Accessory Dwelling Unit is established between January 1, 2020, but prior to January 1, 2025, an owner occupancy requirement shall not apply, except as required for a Junior Accessory Dwelling Unit on the same parcel.

3. Where an Accessory Dwelling Unit is established on or after January 1, 2025 as part of a single-family dwelling, a natural person with legal or equitable title to the parcel must reside in either the primary dwelling or the Accessory Dwelling Unit as the person's legal and permanent residence, an owner occupancy requirement shall apply.

D. Deed Restriction and Recordation Required. Prior to the issuance of a building and/or grading permit for a Junior Accessory Dwelling Unit, the owner of the parcel shall record a deed restriction with the County Recorder's Office, the form and content of which is satisfactory to the City Attorney. The deed restriction document shall notify future owners of the owner occupancy requirements, prohibition on the separate conveyance, the approved size and attributes of the unit, and restrictions on short-term rentals. This deed restriction shall remain in effect so long as the Junior Accessory Dwelling Unit exists on the parcel.

17.110.090 Application and Permits

A. Ministerial Action. Approval or denial of an Accessory Dwelling Unit or Junior Accessory Dwelling Unit application that complies with the provisions of this Chapter is a ministerial action not subject to discretionary review. The City has the authority to review applications for completeness and compliance with the provisions of this Chapter.

B. Planning Land Use Permit. In conjunction with submittal of building permit application to construct any Accessory Dwelling Unit or Junior Accessory Dwelling Unit, the owner of a parcel shall obtain zoning clearance from the City through a Land Use Permit. The City shall issue the permit within 60 days from the date that the City received a completed application, unless either:

1. The owner of the parcel requests a delay, in which case the 60-day time period is put on hold for the period of the requested delay; or

2. The application to create an Accessory Dwelling Unit or Junior Accessory Dwelling Unit is submitted with an application to create a new single-family dwelling on the same parcel. The City may delay acting on the permit application for the Accessory Dwelling Unit or Junior Accessory Dwelling Unit until the City acts on the permit

application to create the new single-family dwelling, but the application to create the Accessory Dwelling Unit or Junior Accessory Dwelling Unit will still be considered ministerial and acted upon without discretionary review or a hearing.

C. Deviations from Requirements of this Chapter. The provisions for Minor Deviation as provided in Chapter 17.30 (Administration) shall not apply to the establishment of Accessory Dwelling Units and/or Junior Accessory Dwelling Units. All deviations from the development standards of this Chapter shall require approval of a Variance by the Planning Commission subject to all requirements of Chapter 17.30 (Administration) and shall be subject to any other discretionary review, hearing(s), and approval action.

D. Building Permit. Any Accessory Dwelling Unit or Junior Accessory Dwelling Unit shall require a Building Permit, subject to all the standard application and processing fees and procedures that apply to Building Permits generally. Applications for a Land Use Permit and a Building Permit shall be submitted and processed concurrently.

E. Fees. All applications for Accessory Dwelling Units must be accompanied by the required application fee. Application fees are established by Council resolution.

ATTACHMENT B

Draft

City of Loma Linda

Community Development

Planning Commission

Regular Meeting of February 3, 2021

A regular meeting of the Planning Commission was called to order by Chair Nichols at 7:00PM, Wednesday, February 3, 2021 via the ZOOM virtual meeting platform.

Commissioners Present:	John Nichols (Chairman) Ryan Gallant (Vice Chairman) Doree Morgan Larry Karpenko
Commissioners Absent:	Jay Nelson
Staff Present:	Konrad Bolowich, Assistant City Manager (ACM) Lorena Matarrita, Associate Planner Nataly Alvizar, Administrative Specialist II Angela Rubalcava, Administrative Specialist II Richard Holdaway, City Attorney
Consultants:	Laura Stetson, MIG Inc Anne Fox, MIG Inc

Chairman Nichols led the Pledge of Allegiance. No items were added.

ITEMS TO BE DELETED OR ADDED

No items added or deleted.

PUBLIC HEARING ITEMS

F. DEVELOPMENT CODE AMENDMENT Project No. P20-183 An Amendment to the Municipal Code to establish regulations for Accessory Dwelling Units and Junior Accessory Dwelling Units in accordance with State law.

Consultant Anne Fox presented staff report into evidence.

Chairman Nichols opened the public hearing.

Commissioner Morgan expressed her concern with the limited parking spaces in many neighborhoods, in particular the Bryn Mawr neighborhood. The construction of accessory dwelling units (ADU's) would only create more overcrowding. She asked if ADU's were allowed in all zones.

ACM Bolowich acknowledged the commissioners concerns. He explained the ordinance is in compliance with what the state allows. Additional parking cannot be forced, per state law. By drafting the ordinance the city will provide guidelines on the size of the ADU's. He added that ADU's and Junior Accessory Dwelling Units (JADU) are allowed in the R-1, R-2, and R-3 zones as well as every parcel where a residence is permitted to be built, including mixed-use zones.

Commissioner Gallant inquired is an ADU's application would be presented to the Planning Commission for review. He suggested the need to establish permit parking in overcrowded neighborhoods.

ACM Bolowich responded that the ADU application must be a ministerial action with minimal review and would not be presented to the planning commission for review or approval. He went on to add that the city has explored avenues to address the parking concerns. These include permit parking and meter parking.

Planner Matarrita explained that the ordinance limits that height of ADU construction at 16 feet, additionally the design must be consistent with the primary home, and it must constructed behind the primary home.

Commissioner Morgan asked staff about the state requirement of having the property owner live in the home for minimum five years. She asked about enforcement.

ACM Bolowich replied that this would be a challenge to enforce. The Code Enforcement Department would be responsible of enforcing.

Discussion ensued regarding the following:

ADU's and JADU's and which must be being owner occupied

Restrictions on construction of ADU's when there is a health and safety concern

Restrictions on construction of ADU's in neighborhoods with limited emergency vehicle access

Requirement of fire sprinklers

Consultant Anne Fox explained that the provisions of ordinance made it clear that the building and fire methods of constructions and all code must be followed.

City attorney advised that the city should strictly apply the building and fire codes to an ADU construction as they would apply to any other structure.

Chairman Nichols closed the public hearing.

Motion by Commissioner Morgan seconded by Commissioner Gallant to make the following recommendation to City Council:

1. **DETERMINE** the subject Amendment to the Municipal Code exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15282 (h) Other Statutory Exemptions, which provides an exemption for the adoption of an ordinance regarding accessory dwelling units and junior accessory dwelling units by a city or county to implement the provisions of Sections 65852.1 and 6582.2 of the Government Code as set for in Section 21080.17 of the Public Resources Code; and,

2. **INTRODUCE ON FIRST READING, SET SECOND READING, AND ADOPT** Council Bill O-2021-05, an Ordinance to amend the Municipal Code to establish regulations for Accessory Dwelling Units and Junior Accessory Dwelling Units.

All were in favor, confirmed by roll call. Commissioner Nelson absent.

G. **APPROVAL OF MINUTES -** Meeting of November 4 and December 2, 2020

Motion by Commissioner Gallant seconded by Commissioner Morgan to approve the meeting minutes for November 4, 2021, as corrected, and approved the meeting minutes for December 2 as presented.

All were in favor, confirmed by roll call. Commissioner Nelson absent.

NEW BUSINESS - Informational presentation on Objective Design and Development Standards for residential and mixed-use zones.

Consultant Laura Stetson presented the information on the Objective Design Standards. Additionally she shared images of multi-family residential architectural styles and mixed-use construction designs provided by the commissioners. Images showed various architectural styles, unique construction features, and a variety of materials.

Commissioners shared their thoughts and provided suggestions on establishing Objective Design Standards. Discussion ensued regarding:

Establishing a cost per square foot standard, with design quality being based on budget

Establishing an Ad Hoc committee to be part of the ministerial review

Best way to keep the objective design standards current over time

PLANNING COMMISSIONERS' REPORTS/COMMENTS

Chair Nichols requested the commission to tour the hospital before opening.

REPORTS BY COMMUNITY DEVELOPMENT DIRECTOR

ACM Bolowich informed the commission about the comment letter sent to the City of Colton. The response was sent because Loma Linda received a Notice of Intent for the Environmental Impact Report for the Rancho del Prado development.

ADJOURNMENT – Chair Nichols adjourned meeting at 9:07 PM.

Approved in the meeting of _____

_____
Nataly Alvizar
Administrative Specialist II

City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA:	March 9, 2021
TO:	City Council
SUBJECT:	Demands Register

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council approve the attached list of demands for payment.

Voucher List
CITY OF LOMA LINDA
02-23-2021

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
403080	2/17/2021	005913 SOUTHERN CALIFORNIA EDISON, ATTN: ACC	2012021700403080	P-0000017098	SCE LINE EXTENTION AT FIRE PUMP C	675.80
					Total :	**675.80**
495433	2/10/2021	000454 ICMA RETIREMENT CORP	2021020900495433		ICMA CONTRIBUTION 1/17/-1/30/2021	26,158.12
					Total :	**26,158.12**
633331	2/9/2021	001245 SO CALIF EDISON	2-21-381-7513		ELECTRICITY SERVICE	8,325.21
					Total :	**8,325.21**
633332	2/9/2021	001245 SO CALIF EDISON	2-05-372-3029		ELECTRICITY SERVICES	1,220.39
					Total :	**1,220.39**
633333	2/9/2021	001245 SO CALIF EDISON	STMTS-8		ELECTRICITY SERVICES	446.78
					Total :	**446.78**
633334	2/9/2021	000265 DIANA DE ANDA	REQUEST		FLEX MEDICAL SPENDING	142.56
					Total :	**142.56**
633335	2/9/2021	002117 HILLTOP GEOTECHNICAL INC	17534	P-0000016923	COMPACTION TESTIGN FOR EOC EXF	626.80
					Total :	**626.80**
633336	2/9/2021	002117 HILLTOP GEOTECHNICAL INC	17542	P-0000016972	MATERIAL TESTING WATERLINE/PAV R	3,303.00
					Total :	**3,303.00**
633337	2/9/2021	000304 TYLER TECHNOLOGIES, INC	045-329214	P-0000014040	SOFTWARE IMPL. COST-MUNIS QUOTI	3,187.50
					Total :	**3,187.50**
633338	2/9/2021	005502 FRONTIER COMMUNICATIONS	909-799-8149-1108075		PHONE SERVICE	10.38
					Total :	**10.38**
633339	2/9/2021	005502 FRONTIER COMMUNICATIONS	STMTS-2		PHONE SERVICE	44.23
					Total :	**44.23**
633340	2/9/2021	000026 VERIZON WIRELESS	9872277243		WIRELESS PHONE SERVICE	2,823.40
					Total :	**2,823.40**
633341	2/11/2021	001261 THE GAS COMPANY	STMTS-3		GAS SERVICES	890.17

Bank code : bofa

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
633341	2/11/2021	001261	001261 THE GAS COMPANY	(Continued)		Total :	890.17
633342	2/11/2021	001245	SO CALIF EDISON	2-24-289-8187		ELECTRICITY SERVICES	16.24
						Total :	16.24
633343	2/11/2021	001245	SO CALIF EDISON	STMTS-2		ELECTRICITY SERVICE	437.45
						Total :	437.45
633344	2/11/2021	000266	ROBBINS & HOLDAWAY, A PROFESSIONAL CC	40217-40222		PROFESSIONAL/LEGAL SERVICES	2,543.69
						Total :	2,543.69
633345	2/11/2021	000840	CITY OF SAN BERNARDINO	92661-90878	P-0000016659	WATER PURCHASES	36.47
						Total :	36.47
633346	2/11/2021	000840	CITY OF SAN BERNARDINO	92661-76164	P-0000016659	WATER PURCHASES	534.95
						Total :	534.95
633347	2/11/2021	001592	PHOENIX GROUP INFORMATION SYST	REQUEST		REIMBURSE DEPOSIT INADVERTENTL	681.00
						Total :	681.00
633348	2/11/2021	005395	USBANK EQUIPMENT FINANCE	434781803	P-0000016818 P-0000016818	PRINTERS LEASE AGREEMENT	2,912.38
						Total :	2,912.38
633349	2/11/2021	000917	ZAHADA K SINGH	REQUEST		FLEX MEDICAL REIMBURSEMENT-2021	51.04
						Total :	51.04
633350	2/18/2021	005502	FRONTIER COMMUNICATIONS	STMTS-2		PHONE SERVICE	5.64
						Total :	5.64
633351	2/18/2021	001245	SO CALIF EDISON	2-01-005-0805		ELECTRICITY SERVICE	2,728.07
						Total :	2,728.07
633352	2/18/2021	001245	SO CALIF EDISON	2-34-867-5984		ELECTRICITY SERVICE	743.31
						Total :	743.31
633353	2/18/2021	001245	SO CALIF EDISON	STMTS-6		ELECTRICITY SERVICE	236.76
						Total :	236.76

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
633354	2/18/2021	001245 SO CALIF EDISON	STMTS-11		ELECTRICITY SERVICES	3,446.99
					Total :	3,446.99
633355	2/18/2021	001245 SO CALIF EDISON	2-23-005-2615		ELECTRICITY SERVICE	74.92
					Total :	74.92
633356	2/18/2021	001245 SO CALIF EDISON	2-39-426-4485		ELECTRICITY SERVICE	73.41
					Total :	73.41
633357	2/18/2021	001245 SO CALIF EDISON	STMTS-2		ELECTRICITY SERVICES	209.03
					Total :	209.03
633358	2/18/2021	001245 SO CALIF EDISON	STMTS-11		ELECTRICITY SERVICE	890.64
					Total :	890.64
633359	2/18/2021	001245 SO CALIF EDISON	STMTS-18		ELECTRICITY SERVICE	7,494.06
					Total :	7,494.06
633360	2/18/2021	003628 U.S. BANK CORPORATE PYMNT SYS	4246 0445 5565 0021		CAL-CARD PURCHASES	5,389.43
					Total :	5,389.43
633361	2/18/2021	003139 JULIA LOEFFERT	REQUEST		FLEX MEDICAL REIMBURSEMENT-2021	890.00
					Total :	890.00
633362	2/18/2021	000917 ZAHADA K SINGH	REQUEST		FLEX MEDICAL REIMBURSEMENT-2021	50.41
					Total :	50.41
633363	2/18/2021	001989 SWRCB FEES	SW-0205690	P-0000017176	SWRCB ANNUAL PERMIT/FAC #836M1C	8,992.00
					Total :	8,992.00
633364	2/18/2021	000265 DIANA DE ANDA	REQUEST		FLEX MEDICAL REIMBURSEMENT-2021	355.68
					Total :	355.68
633365	2/18/2021	004935 DIVISION OF THE STATE ARCHITEC	DSA 796 Report		OCT-DEC 2020 ADDITIONAL QTRLY REI	6.00
					Total :	6.00
633366	2/19/2021	000213 TIME WARNER	0030597011021	P-0000016825	CABLE SERVICE FOR CITY HALL	43.71

Bank code : bofa

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
633366	2/19/2021	000213	000213 TIME WARNER	(Continued)		Total :	43.71
633367	2/23/2021	005827	ADAM HALL'S PLANT NURSERY	009907	P-0000016647	LANDSCAPE MATERIALS & SUPPLIES	188.56
						Total :	188.56
633368	2/23/2021	001074	ADDICTION MEDICINE CONSLT, INC	12M21	P-0000017178	ANNUAL FEE FOR DOT DRUG AND ALC	1,800.00
						Total :	1,800.00
633369	2/23/2021	000029	AGUA MANSA PROPERTIES, INC	98358	P-0000016648	CONCRETE	260.00
				98950	P-0000016648	CONCRETE	260.00
						Total :	520.00
633370	2/23/2021	005758	ALETHEA INC	LL012021	P-0000016821	ONSITE DESK SUPPORT SPECIALIST	13,350.00
						Total :	13,350.00
633371	2/23/2021	004554	ALTERNATIVE HOSE, INC	5989751	P-0000016650	PLUMBING MATERIALS	16.96
						Total :	16.96
633372	2/23/2021	004313	AMERICAN ASPHALT SOUTH, INC.	3776		PREPAYMENT	525.00
						Total :	525.00
633373	2/23/2021	006182	ATLAS PLANNING SOLUTION	1189	P-0000016572	CONTRACT PLANNING SERVICES FOR	6,552.00
						Total :	6,552.00
633374	2/23/2021	006272	BARBARA DANIELS	993766346		ACCOUNT CLOSED, PREPAY REFUNDI	31.70
						Total :	31.70
633375	2/23/2021	005390	CALIFORNIA HIGHWAY ADOPTION CO	121139	P-0000016784	CLEAN UP MAINTENANCE AT MT VIEW	500.00
				121140	P-0000016784	CLEAN UP MAINTENANCE AT MT VIEW	325.00
						Total :	825.00
633376	2/23/2021	004803	CANNON PACIFIC SERVICES INC, DBA PACIFI	153095	P-0000016785	STREET SWEEPING SERVICES	6,094.08
						Total :	6,094.08
633377	2/23/2021	005791	CENTURYLINK	190997062	P-0000016811	BANDWIDTH SERVICES AND VOIP	4,849.41
						Total :	4,849.41
633378	2/23/2021	004397	CHEMPAK	114745	P-0000016657	CLEANING SUPPLIES	1,297.20

Bank code : bofa

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
633378	2/23/2021	004397	004397 CHEMPAK	(Continued)		Total :	1,297.20
633379	2/23/2021	000025	CINTAS CORPORATION NO 2	5050322987	P-0000016658	FIRST AID SUPPLIES	66.79
						Total :	66.79
633380	2/23/2021	002843	CITY OF REDLANDS, OFFICE OF CITY TREAS	584	P-0000016823	ANIMAL SHELTER SERVICES	8,079.50
						Total :	8,079.50
633381	2/23/2021	000201	CLA-VAL CO., GRISWOLD INDUSTRIES	812225	P-0000017160	SERVICE ON WELL 5 MAIN VALVE	5,705.88
				812226	P-0000017170	PUMP MAIN AND WASTE VALVE AT RIC	8,948.92
						Total :	14,654.80
633382	2/23/2021	000203	CLINICAL LABORATORY OF	978746	P-0000016662	TEST WATER AT WELL SITE	7,673.50
						Total :	7,673.50
633383	2/23/2021	002309	CONSOLIDATED ELECTRIC DIST-SB	6903-450511	P-0000016663	ELECTRICAL SUPPLIES	929.37
				6903-450944	P-0000016663	ELECTRICAL SUPPLIES	221.42
						Total :	1,150.79
633384	2/23/2021	005762	CORE & MAIN	N402250	P-0000016664	WATER METER GOODS	742.28
				N648783	P-0000016379	20- 2 INCH TURBINE METERS	1,190.64
						Total :	1,932.92
633385	2/23/2021	001452	COUNTY OF SAN BERNARDINO, SOLID WAST	069893	P-0000017161	YARD WASTE TAKEN TO LANDFILL	1,981.78
						Total :	1,981.78
633386	2/23/2021	006274	CP CONSTRUCTION CO INC	3775		PREPAYMENT	421.58
						Total :	421.58
633387	2/23/2021	006273	DEETTA CHEN	993765565		ACCOUNT CLOSED, PREPAY REFUNDE	18.24
						Total :	18.24
633388	2/23/2021	006275	EMIL PINEDA	993758558		ACCOUNT CLOSED, REFUND OVERPA'	192.23
						Total :	192.23
633389	2/23/2021	002179	ENGINEERING RESOURCES OF	54635	P-0000016920	WATER RESERVOIR DESIGN CIP 20-65	6,522.50
				54827	P-0000016920	WATER RESERVOIR DESIGN CIP 20-65	6,117.50

Bank code : bofa

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
633389	2/23/2021	002179	002179 ENGINEERING RESOURCES OF	(Continued)		Total :	12,640.00
633390	2/23/2021	001302	ESRI, INC.	93987238	P-0000016751	ESRI ANNUAL LICENSE FEE	2,250.00
						Total :	2,250.00
633391	2/23/2021	000344	FIRE ENGINEERING, PENNWELL CORPORATI	0229476		SUBSCRIPTION-HARKER	34.95
						Total :	34.95
633392	2/23/2021	005256	FLYERS ENERGY, LLC	21-261661	P-0000016678	FUEL	1,779.17
				21-262458	P-0000016678	FUEL	5,310.66
						Total :	7,089.83
633393	2/23/2021	005255	GOPHER PATROL	456999	P-0000016838	GOPHER PATROL SRVS CITY HALL & C	140.50
				457000	P-0000016838	GOPHER PATROL SRVS CITY HALL & C	295.00
				457071	P-0000016838	GOPHER PATROL SRVS CITY HALL & C	120.00
				457073	P-0000016838	GOPHER PATROL SRVS CITY HALL & C	275.00
				457803	P-0000016838	GOPHER PATROL SRVS CITY HALL & C	180.00
						Total :	1,010.50
633394	2/23/2021	000389	GRAINGER, INC	9793310203	P-0000016682	INDUSTRIAL SUPPLIES	130.97
				9796179423	P-0000016682	INDUSTRIAL SUPPLIES	139.72
						Total :	270.69
633395	2/23/2021	005458	HIRSCH PIPE & SUPPLY	7476898	P-0000016684	PLUMBING FIXTURES, SUPPLIES AND	32.74
						Total :	32.74
633396	2/23/2021	000439	HOSE MAN INC.	6225553-0001-06		HIGH PRESSURE COUPLER	78.27
						Total :	78.27
633397	2/23/2021	002769	HOUSTON AND HARRIS PCS, INC	20-23237	P-0000017163	VIDEO PIPE INSPECTION HILLCREST &	1,065.00
						Total :	1,065.00
633398	2/23/2021	000442	HUB CONSTRUCT SPECIALTIES, INC	589401-0	P-0000016686	SAND BAGS	559.22
				590864-0	P-0000016686	SAND BAGS	458.49
						Total :	1,017.71
633399	2/23/2021	000478	INLAND OVERHEAD DOOR COMPANY	46234	P-0000016688	REPAIR APPARATUS BAY DOORS	294.00

Bank code : bofa

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
633399	2/23/2021	000478	000478 INLAND OVERHEAD DOOR COMPANY (Continued)				
						Total :	**294.00**
633400	2/23/2021	000480	INLAND WATER WORKS SUPPLY	S1042038.001	P-0000017174	CLAMP, COPPER TUBE, CLAMP	2,304.07
						Total :	**2,304.07**
633401	2/23/2021	005752	INTERNATIONAL PAVING SERVICES	3777		PREPAYMENT	525.00
						Total :	**525.00**
633402	2/23/2021	002830	JOSHUA CARTEE	1		REIMBURSEMENT FOR AIRPORT PARK	63.00
						Total :	**63.00**
633403	2/23/2021	006071	KELLERMEYER BERGENSONS SERVICE	INV0266285	P-0000016848	2020-21 JANITORIAL SRVS FOR CITY B	6,667.00
						Total :	**6,667.00**
633404	2/23/2021	000552	LEAGUE OF CA CITIES	640750	P-0000017175	LEAGUE OF CA CITIES MEMBERSHIP 2	8,896.00
						Total :	**8,896.00**
633405	2/23/2021	006141	LENNAR HOMES	993766417		ACCOUNT CLOSED REFUND OVERPAY	12.52
						Total :	**12.52**
633406	2/23/2021	001933	LILBURN CORPORATION	21-0238	P-0000016778	DEPOSIT FOR SPECIAL STUDIES FOR	852.50
				21-0247	P-0000017044	ENVIRONMENTAL STUDIES FOR THE M	7,478.75
						Total :	**8,331.25**
633407	2/23/2021	001733	LOWE'S COMPANIES, INC.	25894	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	39.87
				27046	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	18.90
				27055	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	26.89
				27205	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	32.28
				27259	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	28.61
				27282	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	24.29
				27444	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	16.85
				27458	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	16.67
				27469	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	9.71
				27562	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	40.86
				27680	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	21.05
				27695	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	26.05
						Total :	**302.03**

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
633408	2/23/2021	006269 MICHAEL BEEBE, DBA TESS ELECTRIC	028		SERVICE AT RICHARDSON TREATMEN	405.00
					Total :	**405.00**
633409	2/23/2021	002876 MOORE, IACOFANO, GOLTSMAN, INC	0067577	P-0000017156	PLANNING SERVICES TO CREATE AN /	5,271.25
			0067804	P-0000017046	PREPARATION OF HOUSING ELEMENT	562.50
					Total :	**5,833.75**
633410	2/23/2021	001935 NARCISCO VALDOVINOS, GOLDEN WEST LAI	000887	P-0000016884	LANDSCAPE CONTRACT FOR LMD, SH	11,984.21
			000888	P-0000016888	LANDSCAPE MAINT-SO. BARTRON RD	549.41
			000889	P-0000016886	BARTON RD MEDIAN-LANDSCAPE MAI	3,542.00
			000890	P-0000016890	MISC REPAIRS IN THE LMD L;ANDSCAI	822.95
					Total :	**16,898.57**
633411	2/23/2021	006144 NETWORKS 2000, INC.	27675	P-0000017164	HP HARDWARE SUPPORT	7,716.71
					Total :	**7,716.71**
633412	2/23/2021	001613 OFFICE DEPOT, INC	148520884001	P-0000016707	OFFICE SUPPLIES	27.57
					Total :	**27.57**
633413	2/23/2021	004401 ORKIN PEST CONTROL	207102703	P-0000016841	PEST CONTROL SRVS CITY HALL/LIBR	124.27
			207103032	P-0000016841	PEST CONTROL SRVS CITY HALL/LIBR	52.89
					Total :	**177.16**
633414	2/23/2021	004401 ORKIN PEST CONTROL	207102698	P-0000016834	PEST CONTROL SERVICES FOR PW C(	67.14
			207103383	P-0000016835	PEST CONTROL SERVICES AT 10466 R	47.27
					Total :	**114.41**
633415	2/23/2021	002327 PETER WEAVER	993766277		ACCOUNT CLOSED REFUND OVERPAY	156.45
					Total :	**156.45**
633416	2/23/2021	006153 QUADIENT LEASING USA, INC., DEPT 3682	N8708190	P-0000016891	FY 20-21 Lease N18021483 IN600AF aut	520.21
					Total :	**520.21**
633417	2/23/2021	001701 ROBERT L. SMITH, BYRD INDUSTRIAL ELECT	0105-20	P-0000016718	WELL & BOOSTER SERVICE REPAIR &	120.00
			0108-20	P-0000016718	WELL & BOOSTER SERVICE REPAIR &	851.76
			0109-20	P-0000016718	WELL & BOOSTER SERVICE REPAIR &	611.76
			0115-21	P-0000016718	WELL & BOOSTER SERVICE REPAIR &	545.88

Bank code : bofa

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
633417	2/23/2021	001701	001701 ROBERT L. SMITH, BYRD INDUSTRIAL EI (Continued)			Total :	2,129.40
633418	2/23/2021	004562	ROGER E. FOX. M.D., FOX OCCUPATIONAL MI	125021		DOT EXAM FOR DESMET, FLORES, HE	560.00
						Total :	560.00
633419	2/23/2021	003859	SAM BROWN SHIELDS	4751	P-0000017157	8 HELMET SHIELDS	530.41
						Total :	530.41
633420	2/23/2021	003698	SCOTT ZEHM	FEB 2021	P-0000016803	CITY HALL FOUNTAIN MAINTENANCE 2	135.00
						Total :	135.00
633421	2/23/2021	006168	SHERWIN-WILLIAMS	8838-5		GRAFFITI PAINT	272.97
						Total :	272.97
633422	2/23/2021	000451	SITEONE LANDSCAPE SUPPLY, LLC	106194579-001	P-0000016724	LANDSCAPE MATERIALS AND SUPPLIE	16.69
						Total :	16.69
633423	2/23/2021	005849	ST FRANCIS ELECTRIC, LLC	18108784	P-0000016856	ANNUAL TRAFFIC SIGNAL MAINT CON	1,798.81
				18108785	P-0000016857	ANNUAL TRAFFIC SIGNAL MAINTENAN	1,882.00
				18108786	P-0000016857	ANNUAL TRAFFIC SIGNAL MAINTENAN	3,261.68
				18108787	P-0000016857	ANNUAL TRAFFIC SIGNAL MAINTENAN	2,750.00
						Total :	9,692.49
633424	2/23/2021	001356	STAPLES BUSINESS ADVANTAGE	3467194587	P-0000016726	OFFICE SUPPLIES	-32.28
				3468356804	P-0000016726	OFFICE SUPPLIES	103.63
				3468356806	P-0000016726	OFFICE SUPPLIES	11.43
				3468356807	P-0000016726	OFFICE SUPPLIES	14.54
				3469198804	P-0000016726	WIRELESS TRACKBALL	52.79
						Total :	150.11
633425	2/23/2021	005561	STATEWIDE TRAFFIC SAFETY, & SIGNS	13006971	P-0000016728	TRAFFIC SIGNS	367.04
				13006980	P-0000016728	TRAFFIC SIGNS	193.74
						Total :	560.78
633426	2/23/2021	006003	SUEZ WTS SERVICES USA, INC	900775566	P-0000016754	DEIONIZED WATER TANK RENTAL AND	59.26
				900775767	P-0000016754	DEIONIZED WATER TANK RENTAL AND	23.71
						Total :	82.97

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
633427	2/23/2021	005270 SUPERIOR AUTOMOTIVE WAREHOUSE	074041	P-0000017165	FRONT END & OIL CHANGE PARTS	664.38
					Total :	**664.38**
633428	2/23/2021	005364 TECHSTRATA	1001-25-180	P-0000017166	3 PAR HPE NAS SUPPORT	8,523.16
					Total :	**8,523.16**
633429	2/23/2021	000237 THE COUNSELING TEAM, INC.	78293	P-0000016770	BEHAVIORAL HEALTH & WELLNESS SE	600.00
					Total :	**600.00**
633430	2/23/2021	005516 TRI-STATE MATERIALS INC	94337	P-0000017150	DECOMPOSED GRANITE FOR VARIOU:	1,543.79
					Total :	**1,543.79**
633431	2/23/2021	000304 TYLER TECHNOLOGIES, INC	045-327536	P-0000017167	Munis Financial Software Annual	23,467.28
					Total :	**23,467.28**
633432	2/23/2021	001854 UNDERGROUND SERVICE ALERT OF	120210144	P-0000016736	DIG ALERT NOTIFICATION	137.05
					Total :	**137.05**
633433	2/23/2021	004030 US TRONICS	M-12267JA21	P-0000016904	EMERGENCY SATELLITE PHONE SERV	167.85
					Total :	**167.85**
633434	2/23/2021	001885 VISTA PAINT CORPORATION	2021-830464-00	P-0000016738	PAINT SUPPLIES	29.92
			2021-831517-00	P-0000016738	PAINT SUPPLIES	72.89
					Total :	**102.81**
633435	2/23/2021	001977 VULCAN MATERIALS	72845010	P-0000016739	ASPHALT MATERIAL	84.05
					Total :	**84.05**
633436	2/23/2021	001917 WILBUR E & JUNE PURVIS, WILBUR'S	41082	P-0000016741	LAWNMOWER REPAIR AND MAINTENA	141.95
			41083	P-0000016741	LAWNMOWER REPAIR AND MAINTENA	146.63
			41094	P-0000016741	LAWNMOWER REPAIR AND MAINTENA	12.93
					Total :	**301.51**
633437	2/23/2021	004353 WITTMAN ENTERPRISES, LLC	2101069	P-0000016772	EMS BILLING FOR JAN 2021	780.00
					Total :	**780.00**

109 Vouchers for bank code : bofa **Bank total : 294,156.75**

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
109	Vouchers in this report				Total vouchers :	294,156.75

Payroll: $333,299.16 02/18/2021

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 403080; 495433 & 633331 through 633437 for a total disbursement of $ 294,156.75, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 03-09-2021 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor

Voucher List
CITY OF LOMA LINDA
02-25-2021 Month-end

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
440113	2/23/2021	000454 ICMA RETIREMENT CORP	2021022300440113		ICMA CONTRIBUTION-01/31-02/13/2021	23,463.27
					Total :	**23,463.27**
633438	2/24/2021	004197 C.A.P.F.	MARCH 2021 BILLING		LONG TERM DISABILITY-MARCH 2021	767.00
					Total :	**767.00**
633439	2/24/2021	000690 NEW YORK LIFE INSURANCE CO	006924297		LIFE INSURANCE PREMIUM	56.34
					Total :	**56.34**
633440	2/24/2021	006280 DAWN PELLERIN	REQUEST		REFUND FOR 1 COUNT VIOLATION DIN	100.00
					Total :	**100.00**
633441	2/24/2021	003864 INLAND TEMPORARY HOMES	12-2020-300605CV	P-0000017111	CDBG-CV - EVICTION PREVENTION PR	6,021.37
					Total :	**6,021.37**
633442	2/24/2021	003864 INLAND TEMPORARY HOMES	09-2020-300605CV	P-0000017111	CDBG-CV - EVICTION PREVENTION PR	9,043.68
					Total :	**9,043.68**
633443	2/24/2021	005473 WESTERN MUNICIPAL WATER DIST	360523/719/927/55/56		ANNUAL GROUNDWATER EXTRACTIOI	250.00
					Total :	**250.00**
633444	2/24/2021	000840 CITY OF SAN BERNARDINO	133-132	P-0000016659	WATER PURCHASES	1,398.19
					Total :	**1,398.19**
633445	2/24/2021	001245 SO CALIF EDISON	STMTS-2		ELECTRICITY SERVICES	127.00
					Total :	**127.00**
633446	2/24/2021	001245 SO CALIF EDISON	STMTS-3		ELECTRICITY SERVICES	41,677.69
					Total :	**41,677.69**
633447	2/24/2021	001245 SO CALIF EDISON	STMTS-2		ELECTRICITY SERVICES	2,085.05
					Total :	**2,085.05**
633448	2/24/2021	001245 SO CALIF EDISON	2-05-372-3029		ELECTRICITY SERVICES	1,150.65
					Total :	**1,150.65**
633449	2/24/2021	001245 SO CALIF EDISON	STMTS-4		ELECTRICITY SERVICE	1,237.95

Bank code : bofa

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
633449	2/24/2021	001245	001245 SO CALIF EDISON	(Continued)		Total :	1,237.95
633450	2/24/2021	001245	SO CALIF EDISON	2-01-553-0058		ELECTRICITY SERVICES	4,002.56
						Total :	4,002.56
633451	2/24/2021	001245	SO CALIF EDISON	STMTS-4		ELECTRICITY SERVICES	20,342.68
						Total :	20,342.68
633452	2/24/2021	001261	THE GAS COMPANY	194 068 6736 6		GAS SERVICE	82.01
						Total :	82.01
633453	2/24/2021	001851	UNUM INSURANCE	0091890-001 0		LIFE INSURANCE PREMIUM-MARCH 2(	978.33
						Total :	978.33
633454	2/24/2021	001851	UNUM INSURANCE	0091889-001 4		LIFE & DISABILITY INSUR PREMIUM-M/	5,028.12
						Total :	5,028.12
633455	2/24/2021	001730	AFLAC	473941		AFLAC INSURANCE PREMIUM-FEB 202	2,137.84
						Total :	2,137.84
633456	2/24/2021	003840	THALES CONSULTING, INC.	2489	P-0000017197	STATE CONTROLLER'S REPORT FY 20:	1,945.00
						Total :	1,945.00
633457	2/24/2021	003840	THALES CONSULTING, INC.	2473	P-0000017197	STATE CONTROLLER'S REPORT FY 20:	315.00
						Total :	315.00
633458	2/24/2021	003139	JULIA LOEFFERT	REQUEST		FLEX MEDICAL REIMBURSEMENT-2021	248.70
						Total :	248.70
633459	2/24/2021	004093	MARTHA YBARRA	REQUEST		FLEX MEDICAL REIMBURSEMENT-2021	243.40
						Total :	243.40
633460	2/24/2021	001356	STAPLES BUSINESS ADVANTAGE	3469198805	P-0000016726	OFFICE SUPPLIES	81.66
						Total :	81.66
633461	2/24/2021	000865	SN BERNARDINO CO SHERIFF DEPT	20340	P-0000016824	FEBRUARY 2021-CONTRACTUAL SHEI	512,899.00
						Total :	512,899.00

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
633462	2/24/2021	006163 SEHI COMPUTER PRODUCTS, INC.	I00210560	P-0000017159	4 ADOBE PRO 2020 LICENSES	1,728.31
					Total :	1,728.31
633463	2/24/2021	000213 TIME WARNER	0030597021021	P-0000016825	CABLE SERVICE FOR CITY HALL	87.42
					Total :	87.42
633464	2/24/2021	005277 CITIZEN'S HEARINGS & APPEALS, PROFESSI	2021-0203		ANIMAL CONTROL CITATION APPEAL H	200.00
					Total :	200.00
633465	2/24/2021	005502 FRONTIER COMMUNICATIONS	909-799-8064-0201035		PHONE SERVICE	43.20
					Total :	43.20
633466	2/24/2021	000026 VERIZON WIRELESS	9872277244		S.C.A.D.A.MODEM FOR THE SEWER LI	76.14
					Total :	76.14
633467	2/25/2021	006007 VIGILANT SOLUTIONS, LLC	35658-3 RI	P-0000017209	LICENSE PLATE READERS LIC/WARRA	1,000.00
					Total :	1,000.00
633468	2/25/2021	003881 SB CO PROFESSIONAL FIREFIGHTER	FEB 2021		DUES COLLECTED FOR FEBRUARY 20	3,460.60
					Total :	3,460.60
633469	2/25/2021	000570 LOMA LINDA FIREFIGHTERS ASSN	FEB 2021		DUES & T DON COLLECTED FOR FEB 2	1,118.00
					Total :	1,118.00
633470	2/25/2021	005284 CITY EMPLOYEES ASSOCIATES	FEB 2021 PAEA		DUES COLLECTED FOR FEBRUARY 20	152.00
					Total :	152.00
633471	2/25/2021	005284 CITY EMPLOYEES ASSOCIATES	FEB 2021 PW		DUES COLLECTED FOR FEBRUARY 20	483.00
					Total :	483.00
633472	2/25/2021	001977 VULCAN MATERIALS	72814843	P-0000016739	ASPHALT MATERIAL	561.88
					Total :	561.88
633473	2/25/2021	005673 CR&R	STMT		REFUSE PAYMENTS COLLECTED JAN :	68,432.75
					Total :	68,432.75
633474	2/25/2021	000876 SAN BERNARDINO MUNICIPAL WATER	STMT		SEWER SERVICE COLLECTIONS FOR .	256,314.74

Bank code : bofa

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
633474	2/25/2021	000876	000876 SAN BERNARDINO MUNICIPAL WATER (Continued)			Total :	256,314.74
633475	2/25/2021	001977	VULCAN MATERIALS	72827334	P-0000016739	ASPHALT MATERIAL	240.57
						Total :	240.57
1001774920	2/9/2021	000773	P.E.R.S.	1001774920		HEALTH INSURANCE PREMIUM-FEB 2(	65,717.67
						Total :	65,717.67
1001774921	2/9/2021	000773	P.E.R.S.	1001774921		HEALTH INSURANCE PREMIUM-FEB 2(	1,342.90
						Total :	1,342.90
1001781389	2/10/2021	000771	P.E.R.S.	1001781389/90		RETIREMENT CONTRIBUTIONS 01/01 -	923.84
						Total :	923.84
1001783284	2/11/2021	000771	P.E.R.S.	1001783284/85/86/87		RETIREMENT CONTRIBUTION 01/03-01	59,557.85
						Total :	59,557.85

43 Vouchers for bank code : bofa — Bank total : 1,097,123.36

43 Vouchers in this report — Total vouchers : 1,097,123.36

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.

440113; 633438 through 633475; 1001774920, 1001774921, 1001781389 & 1001783284 for a total disbursement of $ 1,097,123.36, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 03-09-2021 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor

Voucher List
CITY OF LOMA LINDA
03-09-2021

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
633476	3/2/2021	000570 LOMA LINDA FIREFIGHTERS ASSN	OCT 2020		DUES & T DON COLLECTED FOR OCT :	1,162.00
					Total :	**1,162.00**
633477	3/2/2021	005934 HARDY & HARPER INC	22181 RET	P-0000016979	RETENTION-PAV REHAB BARTON BEN	39,404.29
					Total :	**39,404.29**
633478	3/2/2021	001965 J.L. LUZADAS	REQUEST		FLEX MEDICAL REIMBURSEMENT-202(	458.93
					Total :	**458.93**
633479	3/2/2021	001977 VULCAN MATERIALS	72852330	P-0000016739	ASPHALT MATERIAL	84.05
					Total :	**84.05**
633480	3/2/2021	001977 VULCAN MATERIALS	72839765	P-0000016739	ASPHALT MATERIAL	123.37
					Total :	**123.37**
633481	3/2/2021	000213 TIME WARNER	0020150021821	P-0000016755	CABLE SERVICES FOR STATION 1 & ST	91.73
					Total :	**91.73**
633482	3/2/2021	004579 LCA BANK CORPORATION	4542075	P-0000016766	PW ENG PRINTER - LANIER ANNUAL LI	617.41
					Total :	**617.41**
633483	3/2/2021	005309 DIRECTV	012696745X210225	P-0000016749	SATELLITE TV SERVICES FOR EOC	43.99
					Total :	**43.99**
633484	3/2/2021	001862 U.S. POSTAL SERVICE	FEE RENEWAL NOTICE		ANNUAL PERMIT FEE PERMIT #1277	245.00
					Total :	**245.00**
633485	3/2/2021	001280 CARRY HOWARD	REQUEST		FLEX MEDICAL REIMBURSEMENT-2021	290.83
					Total :	**290.83**
633486	3/2/2021	005502 FRONTIER COMMUNICATIONS	STMTS-2		PHONE SERVICE	334.98
					Total :	**334.98**
633487	3/2/2021	003400 INFOSEND, INC	185869	P-0000016917	FY20-21 Utility bill printing & mailing	1,678.63
					Total :	**1,678.63**

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
633488	3/2/2021	003628 U.S. BANK CORPORATE PYMNT SYS	4246 0445 5565 0021		CAL-CARD PURCHASES	17,836.81
					Total :	**17,836.81**
633489	3/9/2021	004229 A & I REPROGRAPHICS	CN00036466	P-0000016646	PAVEMENT REHAB PLANS AND SPEC	190.80
			CN00036501	P-0000016646	SIDEWALK INSTALL PLANS AND SPEC:	169.80
					Total :	**360.60**
633490	3/9/2021	005827 ADAM HALL'S PLANT NURSERY	09224	P-0000016647	LANDSCAPE MATERIALS & SUPPLIES	118.53
					Total :	**118.53**
633491	3/9/2021	004777 AIR EXCHANGE, INC.	91604057		SERVICE CALL AND EQUIPMENT	438.88
					Total :	**438.88**
633492	3/9/2021	005758 ALETHEA INC	LL022021	P-0000016821	ONSITE DESK SUPPORT SPECIALIST	13,350.00
					Total :	**13,350.00**
633493	3/9/2021	003833 ATKINSON, ANDESLON, LOYA, RUUD, & ROM(	614895	P-0000016905	HR LEGAL SERVICES	352.28
					Total :	**352.28**
633494	3/9/2021	001400 BOOT BARN 4 SAN BERNARDINO	INV00090675	P-0000016653	UNIFORM BOOTS & UNIFORM PANTS	174.93
			INV00091707	P-0000016653	UNIFORM BOOTS & UNIFORM PANTS	68.02
			INV00091952	P-0000016653	UNIFORM BOOTS & UNIFORM PANTS	406.21
					Total :	**649.16**
633495	3/9/2021	006148 C & P CONTROLS INC	43640	P-0000017194	SRVS AIR COMPRESSOR AT RICHARD:	2,100.00
			43641	P-0000017194	SRVS AIR COMPRESSOR AT RICHARD:	3,024.00
					Total :	**5,124.00**
633496	3/9/2021	006277 CHRIS BURNELL	993765549		ACCOUNT CLOSED, REFUND OVERPA'	10.09
					Total :	**10.09**
633497	3/9/2021	002843 CITY OF REDLANDS, OFFICE OF CITY TREAS	677	P-0000016823	ANIMAL SHELTER SERVICES	8,079.50
					Total :	**8,079.50**
633498	3/9/2021	001173 COUNTY OF SAN BERNARDINO, DEPT OF INF	25686	P-0000016666	PAGE MONITORING SERVICES	15.45
			25687	P-0000016666	PAGE MONITORING SERVICES	5.28
					Total :	**20.73**

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
633499	3/9/2021	004228 D & W CONSULTING	2021-2001	P-0000016748	WEED ABATEMENT SOFTWARE CONSI	1,312.00
					Total :	**1,312.00**
633500	3/9/2021	000254 DAART ENGINEERING CO, INC	27477	P-0000015769	FIRE PUMP INSTALLATION AT ANDERS	5,025.71
					Total :	**5,025.71**
633501	3/9/2021	001279 DAILY JOURNAL CORPORATION	B3442882	P-0000016667	LEGAL ADVERTISING: NOTICE INVITIN	330.00
			B3443472	P-0000016667	LEGAL ADVERTISING: NOTICE INVITIN	330.00
					Total :	**660.00**
633502	3/9/2021	005088 DENNIS GRUBB & ASSOCIATES, LLC	2411	P-0000016762	ADDENDUM-SUPPLEMENTAL APPROPI	5,860.00
					Total :	**5,860.00**
633503	3/9/2021	000028 EDWARD J. AGUILAR	6375		REIMBURSEMENT TO EDWARD AGUIL	90.00
					Total :	**90.00**
633504	3/9/2021	006279 ENERGY SERVICE PARTNERS	B20-000-422		CUSTOMER CANCELLED SOLAR PANE	254.25
					Total :	**254.25**
633505	3/9/2021	000318 ENTENMANN-ROVIN COMPANY	0156722-IN	P-0000017201	2020 SERVICE PINS	1,776.40
					Total :	**1,776.40**
633506	3/9/2021	000325 EWING IRRIGATION PRODUCTS	13444324	P-0000016672	IRRIGATION SUPPLIES	24.16
					Total :	**24.16**
633507	3/9/2021	000331 FAIRVIEW FORD SALES, INC	770398	P-0000016674	VEHICLE PARTS & REPAIRS	31.98
			772906	P-0000016674	VEHICLE PARTS & REPAIRS	33.22
					Total :	**65.20**
633508	3/9/2021	000336 FEDEX	7-239-54416	P-0000016675	COURIER SERVICE	81.88
					Total :	**81.88**
633509	3/9/2021	005162 FILARSKY & WATT LLP	FEBRUARY 2021		PROFESSIONAL/LEGAL SERVICES	1,015.00
					Total :	**1,015.00**
633510	3/9/2021	005256 FLYERS ENERGY, LLC	21-269702	P-0000016678	FUEL	1,884.18

Bank code : bofa

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
633510	3/9/2021	005256	005256 FLYERS ENERGY, LLC	(Continued)		Total :	1,884.18
633511	3/9/2021	005502	FRONTIER COMMUNICATIONS	909-799-7257		PHONE SERVICE	43.20
						Total :	43.20
633512	3/9/2021	005255	GOPHER PATROL	456921	P-0000016838	GOPHER PATROL SRVS CITY HALL & C	290.00
				457069	P-0000016838	GOPHER PATROL SRVS CITY HALL & C	245.00
						Total :	535.00
633513	3/9/2021	000389	GRAINGER, INC	9803413542	P-0000016682	INDUSTRIAL SUPPLIES	192.65
						Total :	192.65
633514	3/9/2021	002117	HILLTOP GEOTECHNICAL INC	17691	P-0000016972	MATERIAL TESTING WATERLINE/PAV R	5,149.50
						Total :	5,149.50
633515	3/9/2021	005458	HIRSCH PIPE & SUPPLY	7474872	P-0000016684	PLUMBING FIXTURES, SUPPLIES AND	8.32
				7481175	P-0000016684	PLUMBING FIXTURES, SUPPLIES AND	37.76
						Total :	46.08
633516	3/9/2021	000480	INLAND WATER WORKS SUPPLY	S1043496.001	P-0000016689	WATER PARTS AND MATERIALS FOR R	452.41
						Total :	452.41
633517	3/9/2021	004896	INTERFACE SECURITY SYSTEMS LLC	19924209	P-0000016690	PROVIDING SECURITY MONITORING S	361.98
						Total :	361.98
633518	3/9/2021	005967	KB HOME COASTAL, INC.	993764180		ACCOUNT CLOSED REFUND OVERPAY	31.40
						Total :	31.40
633519	3/9/2021	006141	LENNAR HOMES	204909		REIMBURSEMENT FOR OVERPAYMEN	8,500.00
				993766021		ACCOUNT CLOSED REFUND OVERPAY	55.65
				993766416		ACCOUNT CLOSED REFUND OVERPAY	43.09
				993766418		ACCOUNT CLOSED REFUND OVERPAY	33.05
				993766419		ACCOUNT CLOSED REFUND OVERPAY	41.00
				993766421		ACCOUNT CLOSED REFUND OVERPAY	49.79
				993766422		ACCOUNT CLOSED REFUND OVERPAY	53.56
				993766427		ACCOUNT CLOSED REFUND OVERPAY	61.09
						Total :	8,837.23

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
633520	3/9/2021	005375 LEVEL 3 COMMUNICATIONS, LLC	200194523	P-0000017203	BANDWIDTH AND VOIP SERVIVCES	317.03
					Total :	**317.03**
633521	3/9/2021	000557 LIFE ASSIST, INC.	1076611	P-0000016699	EMERGENCY MEDICAL SUPPLIES AND	1,185.25
			1076612	P-0000016699	EMERGENCY MEDICAL SUPPLIES AND	1,185.25
			1076632	P-0000016699	EMERGENCY MEDICAL SUPPLIES AND	78.42
					Total :	**2,448.92**
633522	3/9/2021	000590 LLU REAL ESTATE DEPT	993765425		ACCOUNT CLOSED REFUND OVERPAY	152.25
					Total :	**152.25**
633523	3/9/2021	001733 LOWE'S COMPANIES, INC.	0632562	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	-55.88
			063329700000CM-OZ	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	-33.54
			25204	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	93.20
			25295	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	42.52
			25494	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	206.64
			27142	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	19.88
			27282	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	7.93
			27297	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	136.93
			27365	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	45.00
			27454	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	32.21
			27748	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	115.60
			934532	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	-36.82
					Total :	**573.67**
633524	3/9/2021	006269 MICHAEL BEEBE, DBA TESS ELECTRIC	034	P-0000017188	RICHARDSON BOOSTERS - METER WI	960.00
					Total :	**960.00**
633525	3/9/2021	002876 MOORE, IACOFANO, GOLTSMAN, INC	0068226	P-0000017046	PREPARATION OF HOUSING ELEMENT	756.25
			0068227	P-0000017156	PLANNING SERVICES TO CREATE AN A	10,591.25
					Total :	**11,347.50**
633526	3/9/2021	000662 MULTI W SYSTEMS INC	32130310	P-0000017204	REPAIR AT SEWER PUMP STATION	700.00
					Total :	**700.00**
633527	3/9/2021	004703 MUNICIPAL EMERGENCY SVCS, INC	IN1550647	P-0000016705	FIREFIGHTER EQUIPMENT	469.79
					Total :	**469.79**

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
633528	3/9/2021	001612 MUNICIPAL MAINTENANCE EQT, INC	0157190-IN		HOSE END	108.32
					Total :	**108.32**
633529	3/9/2021	001935 NARCISCO VALDOVINOS, GOLDEN WEST LAI	000891	P-0000017205	TREE/LANDSCAPE PLANTING AT VARI(	5,995.00
			000892	P-0000017106	INSTALL NEW TREES AND LANDSCAPE	5,215.00
					Total :	**11,210.00**
633530	3/9/2021	001613 OFFICE DEPOT, INC	152462627001	P-0000016707	OFFICE SUPPLIES	131.78
			153124785001	P-0000016707	OFFICE SUPPLIES	144.56
			153831388001	P-0000016707	OFFICE SUPPLIES	56.07
			153863441001	P-0000016707	OFFICE SUPPLIES	347.25
			153863446001	P-0000016707	OFFICE SUPPLIES	176.04
					Total :	**855.70**
633531	3/9/2021	004401 ORKIN PEST CONTROL	207103869	P-0000016753	PEST CONTROL SERVICES FOR STATI	106.05
			207104075	P-0000016842	PEST CONTROL SRVS AT 25964 MISSI(	125.00
					Total :	**231.05**
633532	3/9/2021	006173 PACIFIC HERITAGE INC	381	P-0000017060	FOUNDATION FOR ART IN PUBLIC PLA	22,375.52
					Total :	**22,375.52**
633533	3/9/2021	005511 PARTS AUTHORITY	062-541006	P-0000016709	AUTO PARTS AND SUPPLIES	77.37
					Total :	**77.37**
633534	3/9/2021	001592 PHOENIX GROUP INFORMATION SYST	012021143	P-0000016767	DELINQUENT PARKING TICKET RECO\	1,167.81
				P-0000017179		
					Total :	**1,167.81**
633535	3/9/2021	000766 PRUDENTIAL OVERALL SUPPLY	23101375	P-0000016713	SHOP RAGS	51.05
			23110451	P-0000016713	SHOP RAGS	38.08
			23119679	P-0000016713	SHOP RAGS	51.05
					Total :	**140.18**
633536	3/9/2021	005772 QUINN COMPANY	PCI00025078	P-0000016715	VEHICLE EQUIPMENT PARTS/MATERIA	35.85
					Total :	**35.85**
633537	3/9/2021	002703 REDLANDS PRINT SHOP	59831		BUSINESS CARDS FIRE DEPT	196.75

Bank code : bofa

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
633537	3/9/2021	002703	002703 REDLANDS PRINT SHOP	(Continued)			
						Total :	196.75
633538	3/9/2021	001379	SAN BERNARDINO COUNTY, BOB DUTTON, A	108793	P-0000016722	ASSESSOR PARCEL INFORMATION	6.00
						Total :	6.00
633539	3/9/2021	000451	SITEONE LANDSCAPE SUPPLY, LLC	106259641-001	P-0000016724	LANDSCAPE MATERIALS AND SUPPLIE	24.61
						Total :	24.61
633540	3/9/2021	000865	SN BERNARDINO CO SHERIFF DEPT	20368		POLYGRAPH SERVICES	400.00
						Total :	400.00
633541	3/9/2021	001641	STANDARD CHAIR OF GARDNER, INC	INV297328		HERITAGE LAMP-DE ANDA	336.57
						Total :	336.57
633542	3/9/2021	005561	STATEWIDE TRAFFIC SAFETY, & SIGNS	13006972	P-0000017190	CITY MEDIAN REFLECTORS	1,066.60
						Total :	1,066.60
633543	3/9/2021	005270	SUPERIOR AUTOMOTIVE WAREHOUSE	075506	P-0000016732	AUTO PARTS	-19.40
				075664	P-0000016732	AUTO PARTS	95.96
				076043	P-0000016732	AUTO PARTS	-420.11
				076714	P-0000016732	AUTO PARTS	15.07
				076716	P-0000016732	AUTO PARTS	201.27
				076789	P-0000016732	AUTO PARTS	51.59
				076858	P-0000016732	AUTO PARTS	17.22
				076871	P-0000016732	AUTO PARTS	1.00
				077405	P-0000016732	AUTO PARTS	67.37
				077607	P-0000016732	AUTO PARTS	165.92
				077645	P-0000016732	AUTO PARTS	3.74
				077884	P-0000016732	AUTO PARTS	6.36
						Total :	185.99
633544	3/9/2021	005364	TECHSTRATA	1001-25-160	P-0000017055	RICHARDSON WELL #6 SWITCH	5,118.73
						Total :	5,118.73
633545	3/9/2021	000213	TIME WARNER	0212906021421	P-0000016755	CABLE SERVICES FOR STATION 1 & ST	67.42
						Total :	67.42
633546	3/9/2021	000794	TONY R. BERRY, REDLANDS GLASS	6329	P-0000017053	CITY HALL FRONT COUNTER GLASS S	8,967.00

Bank code : bofa

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
633546	3/9/2021	000794	000794 TONY R. BERRY, REDLANDS GLASS (Continued)			Total :	8,967.00
633547	3/9/2021	004936	TRAFFIC MANAGEMENT INC	706666	P-0000016735	SIGNS AND TRAFFIC SAFETY EQUIPMI	245.61
						Total :	245.61
633548	3/9/2021	005516	TRI-STATE MATERIALS INC	94446	P-0000017150	DECOMPOSED GRANITE FOR VARIOU:	1,546.93
						Total :	1,546.93
633549	3/9/2021	002151	TRUGREEN LANDSCAPE	134024317	P-0000017208	VEGETATION CONTROL AT WELLSITES	2,125.14
						Total :	2,125.14
633550	3/9/2021	001854	UNDERGROUND SERVICE ALERT OF	dsb20200122	P-0000016736	DIG ALERT NOTIFICATION	53.08
						Total :	53.08
633551	3/9/2021	001885	VISTA PAINT CORPORATION	2021-803498-00	P-0000016738	PAINT SUPPLIES	43.82
				2021-842667-00	P-0000016738	PAINT SUPPLIES	93.79
						Total :	137.61
633552	3/9/2021	005500	WEST COAST ARBORISTS INC	169518	P-0000017008	TREE TRIMMING OF PALM TREES	5,640.00
						Total :	5,640.00
633553	3/9/2021	001919	WILLDAN	002-23900	P-0000016742	ENGINEERING SERVICES-JANUARY 2(	1,190.00
						Total :	1,190.00
633554	3/9/2021	002649	WILLIAM SILALAHI	993759699		ACCOUNT CLOSED REFUND OVERPAY	59.14
						Total :	59.14
633555	3/9/2021	003968	WINZER FRANCHISE CORPORATION	6794359	P-0000016743	MARKING PAINT, NUTS, AND BOLT	294.04
						Total :	294.04

80 Vouchers for bank code : bofa — Bank total : 205,406.20

80 Vouchers in this report — Total vouchers : 205,406.20

PAYROLL: $307,178.22 03/04/2021

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 633476 through 633555 for a total disbursement of $ 205,406.20, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 03-04-2021 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor

City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA:	March 9, 2021
TO:	City Council
SUBJECT:	Minutes of February 9, 2021

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council approve the minutes of February 9, 2021.

City of Loma Linda
City Council Minutes - Draft
Regular Meeting of February 9, 2021

A regular meeting of the City Council was called to order by Mayor Dupper at 7:05 p.m., Tuesday, February 9, 2021.

This meeting was conducted via webinar/teleconference. Pursuant to Sec. 3 of Executive Order N–29–20 issued by Governor Newsom on March 17, 2020, this meeting was conducted remotely via the ZOOM virtual meeting platform. In compliance with the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID–19 virus, there was no in–person meeting location at which the public may appear. The public was invited to participate via Zoom.

Councilmen Present: Mayor Phill Dupper, present in Council Chambers
Rhodes Rigsby, present in Council Chambers, arrived at 7:57 p.m.
John Lenart, present in Council Chambers
Bhavin Jindal, present in Council Chambers

Councilman Absent: Mayor pro tempore Ron Dailey

Others Present: City Manager T. Jarb Thaipejr, present in Council Chambers
City Attorney Richard E. Holdaway, present in Council Chambers

The Pledge of Allegiance and invocation were led by Council Member Jindal.

No items were added or deleted.

Public Comment

Via email:

- Jonathan Hawes re alleged embezzlement in the City of El Monte and asking the Loma Linda City Council to call out these crimes and protect the vulnerable residents of one of the poorest cities in southern California.

- Joe Frink re Frink adobe – Thanked the City for having the Adobe roof covered for added protection. This will go a long way in protecting the interior and superstructure from any further damage. He also suggested adding 2 steel security doors with key lock deadbolts, one on the front the other on the west side. On warm days they could be left closed and locked. But they would provide ventilation to help with drying the interior and damage control. He also asked that the city and developer consider giving him a key and allowing him to help with restoration planning for the Adobe. He would have no problem with signing a release of liability.

CC-2021-05- Joint meeting of the City Council and Housing Authority regarding presentation of Audit Report for Fiscal Year 2019-2020

The Housing Authority was called to order at 7:08 p.m.

City Manager Thaipejr introduced Accounting Manager Sonia Fabela to present the Comprehensive Annual Financial Report (CAFR).

Accounting Manager Fabela introduced Veronica Hernandez and Brad Weliber, CPAs with Rogers, Anderson, Malody & Scott, LLP. Mr. Weliber thanked the Finance Department for their help in compiling the necessary documents and information to complete the annual review of the City's financial

statements. The audit was completed virtually due to the pandemic. Ms. Hernandez outlined the City's responsibilities as:

- Present the City's financial position and results of its operations fairly and in conformity with generally accepted accounting principles;
- Adopt sound accounting policies;
- Provide reasonable accounting estimates;
- Establish and maintain internal controls; and
- Prevent and detect fraud.

The Auditors responsibilities included:

- Obtain reasonable assurance that the financial statements are free of material misstatement;
- Examine, on a test basis, evidence supporting amounts and disclosures;
- Assess accounting principles used, estimates made, and evaluate the overall financial statement presentation;
- Review the City's internal control policies and procedures;
- Express an opinion on the City's financial statements.

Ms. Hernandez continued, indicating that the financial statements were fairly presented in all material respects, significant accounting policies have been consistently applied, estimates were reasonable, and disclosures were properly reflected in the financial statements. There were no disagreements with management, no material errors or irregularities were discovered, and no significant accounting issues were discovered.

Mr. Weliber concluded indicating that the Audit Committee met prior to the City Council meeting and had reviewed the report in more detail. Everything from their perspective is good and the City is in a good financial position. He also recognized the Certificate of Achievement for Excellence in Financial Reporting awarded by the Government Finance Officers Association (GFOA) for the CAFR. The Certificate of Achievement for Excellence in Financial Reporting is a national award of submitted CAFRs, which are peer reviewed. This award indicates that the City financial reporting is at the highest level.

Accounting Manager Sonia Fabela then presented the Comprehensive Annual Financial Report (CAFR) which included a Letter of Transmittal, a Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting, Principal Officers and an Organizational Chart.

She presented the Financial Statements for the City, the Loma Linda Housing Authority (a special revenue fund), and the Successor Agency to the former Redevelopment Agency (a private purpose trust fund). She also reviewed GASB No. 68 which reported pensions on the Government-wide Financial Statements.

She also reviewed the General Fund, Statement of Revenues, Expenditures and Change in Fund Balance in addition to Water Acquisition, Water Enterprise, Sewer Capital, and Loma Linda Connected Communities. She thanked City staff for their assistance in the preparation of the City's 2020 Comprehensive Annual Financial Report.

City Manager Thaipejr thanked staff and auditors for their work putting together the Financial Report. He commented briefly regarding revenue and expenditures, as well as the payments over the last two years to reduce the CalPERS unfunded liability. With the surplus of $964,053 for fiscal year 2019-2020 he initially intended to make an additional payment of $1 million, however Finance Director Diana DeAnda recommended caution given the uncertainty due to the pandemic that perhaps it was best to wait until mid-year and ascertain the City's financial position at that time. Mr. Thaipejr concurred with that recommendation.

DRAFT

Mayor Dupper commented regarding the CalPERS unfunded liability and indicated that the City compliance with its unfunded liability was at about 87%, which put the city in a good place. He thanked Accounting Manager Sonia Fabela on her presentation and the auditors for their work.

Consensus was to receive and file the Audit Report for fiscal year 2019-2020. Dailey absent.

The Housing Authority Board recessed at 7:26 to allow for completion of the City Council agenda.

<u>CC-2021-06- Public Hearing</u> - Community Development Block Grant (CDBG) Project prioritization for Fiscal Year 2021 - 2022

The public hearing was opened and City Manager Thaipejr presented the report into evidence, noting that total funding for Fiscal Year 2020-2021 was $150,000, of which it was proposed that the City Council allocate $120,000 to replace access ramps and sidewalks citywide; and that the public service portion of funds totaling $30,000 be allocated $10,000 each to the Loma Linda Branch of the San Bernardino County Library, Inland Temporary Homes, and Family Services Association dba FSA.

He further stated that three public service projects recommended for funding were screened by the San Bernardino County Economic Development Agency and have been approved by the County.

Those speaking were: Stan Sewell, Branch Manager on behalf of the Loma Linda Branch Library reviewed how the library has adapted during the Pandemic; Jeff Little, CEO on behalf of Inland Temporary Homes (dba Inland Housing Solutions), currently leasing offices at Heritage Park, reviewed their efforts during the Pandemic and indicated while Inland Housing Solutions served areas outside of Loma Linda, CDBG funding allocated through Loma Linda, stayed in Loma Linda; and Tom Donahue, Program Administrator on behalf of FSA, regarding meals provided to seniors in Loma Linda and how those services have moved from daily in-person dining at the Senior Center to weekly frozen meal distribution, both pick up at the Senior Center and delivery within the community.

No other public testimony was offered and the public hearing was closed.

Discussion ensued; the City Manager responded to questions.

Motion by Lenart, seconded by Jindal and carried unanimously to approve staff recommendation of $10,000 each to San Bernardino County Library, Inland Temporary Homes and Family Services Association (FSA), and $120,000 to replace access ramps and sidewalks citywide; the City Clerk called the roll and the motion was approved. Dailey absent.

<u>CC-2021-07- Public Hearing – Council Bill #R-2021-03</u> – Determine the cost related to the Fall 2020 Weed Abatement Program

The public hearing was opened and Fire Marshal Tom Ingalls presented the report into evidence, noting that the Weed Abatement Program focused on removal of combustible vegetation deemed a fire hazard. The Program began September 28, 2020 with initial inspection of about 435 parcels; notices to clean property were sent to owners of record provided by the County Assessor's Office; follow-up inspections began on October 28, 2020 and if abatement had not been accomplished or arrangements for a time extension had not been made, the parcels were placed on an abatement list for the City's contractor to abate. Approximately 20 parcels were abated and invoices related to those properties were mailed January 4, 2021. The exhibit to the resolution listed those property owners who had not paid by today's date. Subsequent to adoption of the Resolution, a lien would be placed on the parcel and the amount owed the

City would be submitted to the Assessor's Office for inclusion on the 2021-2022 Property Taxes for subject parcels.

No other public testimony was offered and the public hearing was closed.

Motion by Jindal, seconded by Lenart and carried to adopt Council Bill #R-2019-04 determining the cost related to the Fall 2020 Weed Abatement Program; the City Clerk called the roll and the motion was approved. Dailey absent.

Resolution No. 3089

A Resolution of the City Council of the City of Loma Linda adopting a report and statement of expenses for the Fall 2020 Weed Abatement Program and imposing a lien upon property for payment therefor

CC-2021-08- Consent Calendar

City Manager Thaipejr and Finance Director Diana DeAnda responded to questions regarding the Treasurer's Reports.

Fire Chief Harker responded to questions regarding the Fire Department Reports.

Motion by Lenart and seconded by Jindal to approve the Consent Calendar; the City Clerk called the role and the Consent Calendar was approved. Dailey absent.

The demands register dated:

- January 26, 2021 with commercial demands totaling $2,316,662.67 and payroll demands dated January 21, 2021 totaling $305,510.94;
- January 31, 2021 with commercial demands totaling $269,506.37;
- February 9, 2021 with commercial demands totaling $514,285.84, payroll demands dated December 23, 2020 totaling $328,109.41, and payroll demands dated February 4, 2021 totaling $312,625.08.

The minutes of January 12, 2021 as presented.

The December 2020 and January 2021 Treasurer's Reports for filing.

The December 2020 and January 2021 Fire Department Reports for filing.

Approved an appropriation of $27,000 from Street Light Assessment District Fund Balance for Traffic Safety Street Lights and Poles replacement.

Approved an appropriation of $38,300 from Water Utility Operation Fund Balance for Risk and Resilience Assessment and Emergency Response Plan and award of contract for assessment and plan preparation.

Awarded contract for structural calculations and drawings for design of a 3,175 sf steel canopy at the City Corporation Yard, 26000 Barton Road to Knapp & Associates, Inc. in the amount not to exceed $12,900.

Awarded contract for installation of two air conditioner systems on the Hinkley House at Heritage Park, 25964 Mission Road to Loma Linda Heat and Air Conditioning, Inc. in the amount of $26,731.52 and authorized a contingency allocation of $2,700.

DRAFT

Awarded contract for installation of 14 Supervisory Control and Data Acquisition System (SCADA) remote telemetry units to Byrd Industrial Electronics in the amount not to exceed $75,043.20 and authorized a contingency amount of $7,500.

Old Business

CC-2021-09- Council Bill #O-2021-01 – (Second Reading and Roll Call Vote) - Repealing the East Valley Corridor Specific Plan (Specific Plan Amendment No. 20-142)

Motion by Lenart and seconded by Jindal to adopt Council Bill #O-2021-01; the City Clerk called the role and the motion was approved. Dailey absent.

Ordinance No. 762

An Ordinance of the City Council of the City of Loma Linda Repealing the East Valley Corridor Specific Plan (Specific Plan Amendment No. P20-142)

CC-2021-10- Council Bill #O-2021-02 - (Second Reading and Roll Call Vote) -Zone Change to bring the Zoning Map into consistency with the Land Use Element and Growth Management Element (Chapter 2A) of the General Plan (Zoning Map Amendment No. P20-140)

Motion by Lenart and seconded by Jindal to adopt Council Bill #O-2021-02; the City Clerk called the role and the motion was approved. Dailey absent.

Ordinance No. 763

An Ordinance of the City Council of the City of Loma Linda amending the Official Zoning Map of the City of Loma Linda (Zone Map Amendment No. P20-140)

CC-2021-11- Council Bill #O-2021-03 – (Second Reading and Roll Call Vote) - Amending the Loma Linda Municipal Code to clarify and correct references to outdated zones in various parts of the Code, to rectify inconsistencies and unclear language identified by staff in implementation of Chapter 17, the Code, and to correct grammatical and typographical errors in the Code (Development Code Amendment No. P20-058)

Motion by Lenart and seconded by Rigsby to adopt Council Bill #O-2021-03; the City Clerk called the role and the motion was approved. Dailey absent.

Ordinance No. 764

An Ordinance of the City Council of the City of Loma Linda amending certain titles and sections of the Loma Linda Municipal Code (Development Code Amendment No. P20-058)

CC-2021-12- Council Bill #O-2021-04 – (Second Reading and Roll Call Vote) - Amending Chapter 17.80.050 (A) amending Historical Commission membership

Councilman Jindal recommended amending the Municipal Code further to include specified terms. City Attorney Holdaway indicated that if the Council Bill were further amended a second public hearing would be required.

Discussion ensued.

DRAFT

Motion by Lenart and seconded by Rigsby to adopt Council Bill #O-2021-04; the City Clerk called the role and the motion was approved. Dailey absent.

Ordinance No. 765

An Ordinance of the City Council of the City of Loma Linda amending the Loma Linda Municipal Code Chapter 17.80 pertaining to Historical Commission membership

New Business

The Housing Authority reconvened at 8:07 p.m.

CC-2021-13- Joint meeting of the City Council and Housing Authority Board regarding 2020-2021 Mid-Year Budget Review including expenditure appropriations and revenue adjustments

a. Revenues
b. Public Works, Administration
c. Fire Department

Finance Director Diana DeAnda presented the mid-year budget report providing a quick review of the revenue and expenditure changes. General Fund revenue changes totaled $1,741,400, with other revenue changes totaling $712,446 for a total of $2,453,846. Recommended changes in expenditure changes to the General Fund included an increase of $1,010,100 and to other funds of $980,400 for a total of $2,075,100. Overall, the proposed mid-year recommended changes would net a positive position increase of $117,200 to the general fund-unassigned fund balance. She continued, reviewing the recommended changes by fund type.

City Manager commented on the recommended changes. He indicated that the budget as originally presented and adopted was with a projected General Fund deficit of $563,000 and this mid-year review was presented with a projected surplus of $117,000.

Discussion ensued.

Motion by Lenart and seconded by Rigsby to approve the net increase to revenues of $2,453,846 and net increase to appropriations of $2,075,100 as presented and summarized in attachments to the staff report; the City Clerk called the role and the motion was approved. Dailey absent.

Reports Of Councilmen

Councilman Jindal reported on the recent meeting of the San Bernardino Valley Municipal Water District Water Policy board meeting and SBCTA meeting.

Councilman Rigsby commented on the SBCTA meeting.

Reports Of Officers

CC-2021-14- COVID-19 testing and vaccination update

Assistant City Manager Bolowich reviewed countywide statistics showing a dramatic drop in caseloads and deaths. Testing continues at the Loma Linda Senior Center twice monthly. A countywide vaccination clinic was ongoing at the Drayson Center, vaccinating upwards of 200 per hour.

DRAFT

Mr. Bolowich announced a joint City Council and Planning Commission Workshop on March 9 at 6:00 p.m. to review the Housing Element.

He indicated that the City of Colton had circulated their request for comments on Preliminary Environmental Report for the Rancho del Pardo project. The City of Loma Linda submitted about four pages of comments on the negative impacts to the City of Loma Linda.

City Manager Thaipejr announced that this was the last meeting for Finance Director Diana DeAnda as she was retiring effective February 11. He thanked Ms. DeAnda for her 26 years of service to the City, its staff and residents. He then introduced Sonia Fabela, the City's new Finance Director. Ms. Fabela had been with the City for twenty years, starting as an accountant and working her way up to Accounting Manager. He felt confident in her abilities and training.

The meeting adjourned at 8:41 p.m.

Approved at the meeting of

_____

City Clerk

DRAFT

City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

COUNCIL AGENDA: March 9, 2021

Approved/Continued/Denied
By City Council
Date _____

TO: City Council

VIA: T. Jarb Thaipejr, City Manager

FROM: Dan Harker, Fire Chief DH

SUBJECT: February 2021 Fire Department Activity Report

Operations Division:

The Fire Department's Operations Division responded to 318 incidents in February 2021. Of the 318 incidents, 38 calls were given in Mutual/Automatic Aid. The alarm types are broken down as follows:

Fire & Rescue	Month		YTD	
Medical Aid (MA)	183	57.5%	428	58.4%
Traffic Collision (TC)	11	3.5%	37	5.0%
MA + TC	***194***	***61.0%***	***465***	***63.4%***
Hazardous Conditions	4	1.3%	6	0.8%
Hazardous Material	0	0.0%	0	0.0%
Public Assistance	24	7.5%	46	6.3%
Rescue	3	0.9%	4	0.5%
Structure Fire	2	0.6%	8	1.1%
Cooking	0	0.0%	0	0.0%
Vegetation Fire	2	0.6%	2	0.3%
Vehicle Fire	2	0.6%	3	0.4%
Refuse Fire	8	2.5%	10	1.4%
All Fires	***14***	***4.4%***	***23***	***3.1%***
Good Intent/Dispatched & Cancelled Enroute	59	18.6%	138	18.8%
Fire Alarm Activation*	20	6.3%	51	7.0%

*Note: Includes accidental activation, burnt food, system malfunction, malicious, etc.

Training Division Highlights:

- Electrical safety training, all crews
- Facility familiarization/pre-planning tour, Campus Transformation

SUBJECT: February 2021 Fire Department Activity Report Continued

Fire Prevention Division:
The Fire Departments Prevention Division monthly activity report is as follows:

Construction Site Inspection	13
Fire Flow Test (Hydrant Testing)	
Fire Underground – Inspection, test, flush (# of trips)	1
Fire Sprinkler Rough – Commercial	
Fire Sprinkler Final – Commercial	1
Fire Building Final Inspection	2
Fire Alarm Test & Inspection (No. of trips)	
Knox Box placement, key placement	
UL-300 Hood Inspections	
Fire Sprinkler Final – Residential	3
Fire Sprinkler Rough – Residential	1
Plan Check Review / Project Review (hours)	35
Solar PV Inspection	9
Smoke Alarm Check – Residential	5
Fire Code Research (hours)	24
Fire Extinguisher Training	
Meetings	12
Public Hearings / Council Meetings	1
Public Education (Hours)	
Training Classes (Hours)	35
Engine Company Follow-up: Field and Amin (hours)	6
Annual Fire Inspections	7
Special Events	1
Field Investigations / Alarm Responses	
Fire/Arson/Illegal Burn Investigations	
Weed Abatement (administrative hours)	4
Weed Abatement (parcels inspected)	

City of Loma Linda
Official Report

Phillip Dupper, Mayor
Ron Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

Approved/Continued/Denied
By City Council
Date _____

COUNCIL AGENDA: March 9, 2021

TO: City Council

VIA: T. Jarb Thaipejr, City Manager

FROM: Daniel Harker, Fire Chief DH

SUBJECT: Approve application for and expenditure of the FY 2020 Assistance to Firefighters Grant (FY 2020 AFG) funds and authorize the City Manager to execute related documents

RECOMMENDATION

It is recommended that City Council approve the Fire Department to apply for and expend the FY 2020 Assistance to Firefighters Grant (FY 2020 AFG) funds and to authorize the City Manager to execute related documents. It is also recommended the City Manager be able to accept additional grant funding should it become available.

BACKGROUND

On an annual basis Notice of Funding Opportunities (NOFOs) for Assistance to Firefighter Grant funds are released to fire jurisdictions nationwide. For the FY 2020 AFG, Loma Linda Fire Department along with nine (9) other Fire Departments/Districts entered into a regional grant project, via a Memorandum of Understanding (MOU), for the acquisition of new 800 MHz radios to replace aging, legacy 800 MHz radios. The San Bernardino County Fire Protection District spearheaded the regional grant application.

ANALYSIS

FY 2020 AFG funds will allow for the acquisition of seven (7) next generation, multi-band 800 MHz radios to replace seven (7) Legacy 800 MHz portable radios currently being used by the Loma Linda Fire Department. Loma Linda Fire Department currently uses the same make and model 800 MHz, HT (portable) radios, which are used by fire departments throughout San Bernardino County as an interoperable communication pathway between agencies. The current 800 MHz radios (legacy radios) are outdated and the expectation is they will soon be phased out and no longer supported by the manufacturer when they break and are in need of repair, servicing, and/or replacing.

FINANCIAL IMPACT

The financial impact of the FY 2020 AFG grant will not occur until next fiscal year (FY 2021-2022). There is a 15% match for this grant and the Fire Department will plan accordingly and budget the $8000 as part of next fiscal year's budget.

City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

Approved/Continued/Denied
By City Council
Date _____

COUNCIL AGENDA: March 9, 2021

TO: City Council

FROM: T. Jarb Thaipejr, City Manager T. J T.

SUBJECT: Accept a Grant of Easement for Street and Utility Purposes on California Street.

RECOMMENDATION:

It is recommended that the City Council accept the easement offered by Wester Diggers, LLC and by Sandra C. and Douglas Johnson for Street and Utility Purposes on California Street. It is further recommended that Council authorize the City Manager to sign the acceptance document.

BACKGROUND:

The City has prepared plans for installation of a storm drain along the east side of California Street from Orange Avenue northward. There are missing links of ultimate right-of-way (R-O-W) dedications in this section of the project. Staff has contacted the property owners to dedicate the R-O-W, these offers of dedication is the result thus far.

ANALYSIS:

The City has contracted with a consulting engineer to prepare documents adequate for the establishment of the required easements. Staff has reviewed and recommends approval and acceptance of the documents for recording with the County. The City shall be responsible for recordation and providing recorded copies for our files.

FINANCIAL:

None

Attachment

\\CLL-SV-FILE\Public Works\Public Works Admin\Staff Reports\Acceptance of Street Easement California Street.doc

CC AGENDA ITEM 8

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

City of Loma Linda
City Clerk
25541 Barton Road
Loma Linda, CA 92354

Space Above This Line for Recorder

EASEMENT DEED APN 0292-152-12

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, Western Diggers, LLC, does hereby GRANT to the CITY OF LOMA LINDA an easement for street and utility purposes in the real property in the City of Loma Linda, County of San Bernardino, State of California, described as follows:

See attached legal description

Dated: Nov. 4, 2020 By: _____

By: _____ By: _____

STATE OF CALIFORNIA }
COUNTY OF SAN BERNARDINO } ss.

On 11-4-20 before me, Christine Gilbert, Notary Public, personally appeared Karen Shomaker, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

(NOTARY SEAL)

Signature Christine Gilbert

CHRISTINE GILBERT
COMM. #2237492
NOTARY PUBLIC • CALIFORNIA
SAN BERNARDINO COUNTY
Comm Expires MAY 6, 2022

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

CALIFORNIA ALL- PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }

County of San Bernardino }

On 11-4-20 before me, Christine Gilbert, Notary Public
(Here insert name and title of the officer)

personally appeared Karen Shomaker,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Christine Gilbert
Notary Public Signature (Notary Public Seal)

CHRISTINE GILBERT
COMM. #2237492
NOTARY PUBLIC • CALIFORNIA
SAN BERNARDINO COUNTY
Comm Expires MAY 6, 2022

ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT

_____
(Title or description of attached document)

_____
(Title or description of attached document continued)

Number of Pages _____ Document Date_____

CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual (s)
- ☐ Corporate Officer
  _____
  (Title)
- ☐ Partner(s)
- ☐ Attorney-in-Fact
- ☐ Trustee(s)
- ☐ Other _____

2015 Version www NotaryClasses.com 800-873-9865

INSTRUCTIONS FOR COMPLETING THIS FORM

This form complies with current California statutes regarding notary wording and, if needed, should be completed and attached to the document. Acknowledgments from other states may be completed for documents being sent to that state so long as the wording does not require the California notary to violate California notary law.

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. ~~he~~/she/~~they,~~ is /~~are~~) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
  - Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
  - Indicate title or type of attached document, number of pages and date.
  - Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document with a staple.

EXHIBIT "A"
LEGAL DESCRIPTION

THE WESTERLY 18.00 FEET OF A PARCEL OF LAND IN THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS DESCRIBED IN GRANT DEED, INSTRUMENT NUMBER 2016-0058234, OFFICIAL RECORDS OF SAID COUNTY, SAID PARCEL OF LAND RESTATED AS FOLLOWS IN SAID DEED:

> ALL THAT PORTION OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF BLOCK 3, BARTON RANCH, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER PLAT RECORDED IN BOOK 6 OF MAPS, PAGE 19, RECORDS OF SAID COUNTY, DESCRIBED AS FOLLOWS:
>
> BEGINNING AT A POINT IN THE CENTERLINE OF CALIFORNIA STREET, WHICH IS SOUTH 0°19'45" EAST 446.93 FEET FROM THE INTERSECTION OF THE CENTERLINE OF CALIFORNIA STREET AND PARK AVENUE; THENCE 89°29'45" EAST 198.53 FEET; THENCE SOUTH 0°19'45" EAST 223.32 FEET; THENCE NORTH 89°31'37.5" WEST 198.53 FEET TO THE CENTERLINE OF CALIFORNIA STREET; THENCE NORTH 0°19'45" WEST 223.46 FEET ALONG THE CENTERLINE OF CALIFORNIA STREET TO THE POINT OF BEGINNING.
>
> EXCEPTING THEREFROM THE WEST 40 FEET WHICH LIES WITHIN THE LIMITS OF A CALIFORNIA CORPORATION STREET.

SAID WESTERLY 18.00 FEET BEING MEASURED FROM THE CENTERLINE OF CALIFORNIA STREET.

AS SHOWN ON EXHIBIT "B" ATTACHED HERETO AND BY THIS REFERENCE MADE PART HEREOF.

SUBJECT TO ALL RESERVATIONS, RESTRICTIONS, EASEMENTS, OFFERS OF DEDICATION, RIGHTS AND RIGHT OF WAYS OF RECORD.

CONTAINING APPROXIMATELY 4,022 SQUARE FEET.

APN: 0292-152-12

This legal description was prepared by me or under my direction.

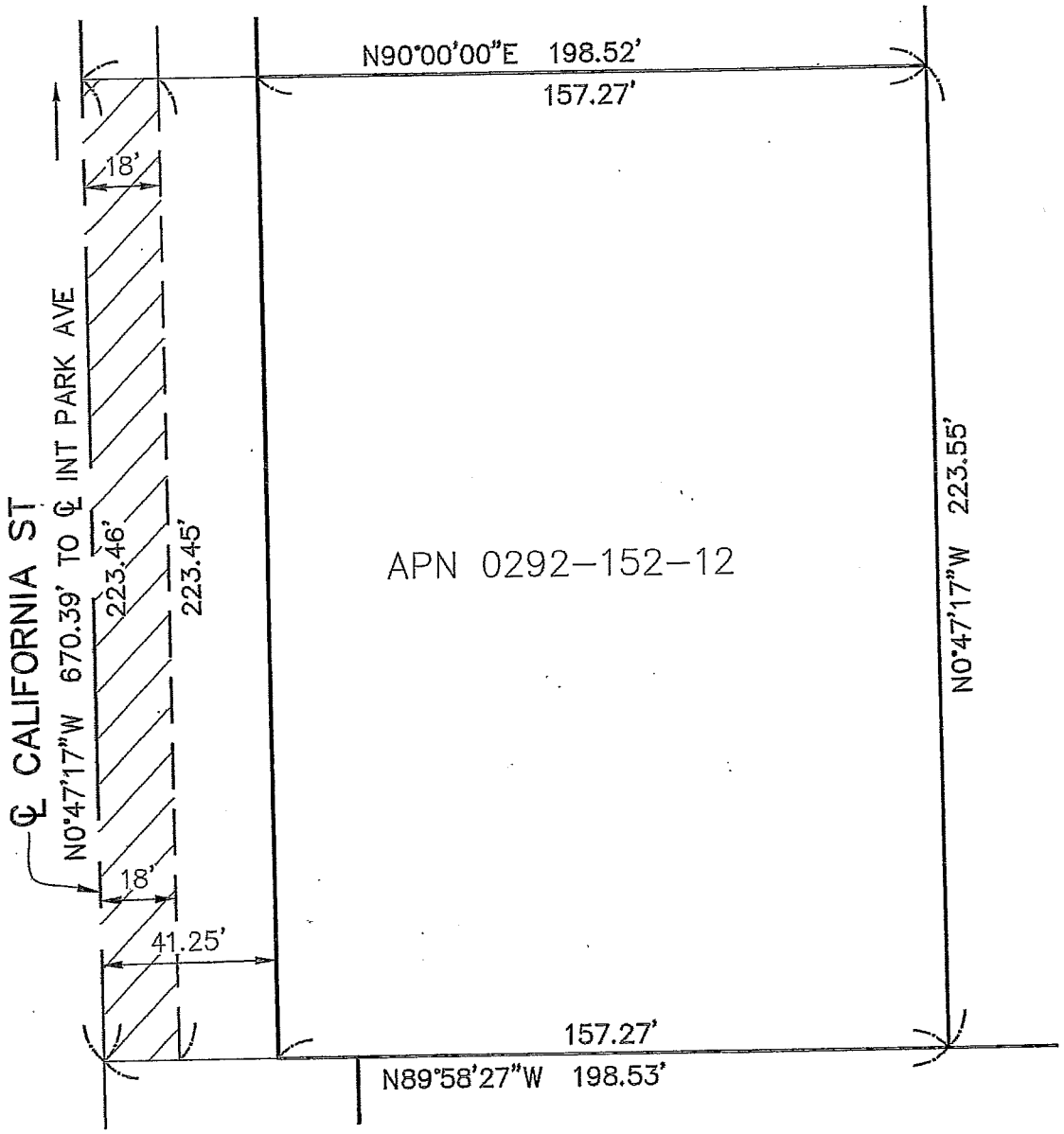
10-29-20

Edward J. Bonadiman, PLS Date

LICENSED LAND SURVEYOR
EDWARD J. BONADIMAN
L.S. 7529
Exp. 12-31-21
STATE OF CALIFORNIA

EXHIBIT "B"

RIGHT OF WAY



LEGEND:

- PARCEL LINE
- EXISTING RIGHT OF WAY LINE PER MB 6/19
- PROPOSED RIGHT OF WAY LINE
- CENTERLINE
- PROPOSED RIGHT OF WAY AREA: 4,022± FT²

NORTH

40 0 40

SCALE: 1"=40'

DRAWN BY: JC CHECKED BY: EJB DATE: 10-28-2020 JOB NO.: 194689	BONADIMAN JOSEPH E. BONADIMAN & ASSOCIATES, INC. ENGINEERS • G.I.S. • SURVEYING • PLANNING	TEL. (909) 885-3806 234 NORTH ARROWHEAD AVE. SAN BERNARDINO, CA 92408 FAX (909) 381-1721 www.bonadiman.com	EXHIBIT "B" RIGHT OF WAY APN 0292-152-12	SHT. NO. 2 OF 2

CERTIFICATE OF ACCEPTANCE

THIS IS TO CERTIFY that the interest in real property conveyed by the Easement Deed dated November 4, 2020 from WESTERN DIGGERS, LLC., by the within instrument, to the CITY OF LOMA LINDA, State of California, a municipal corporation, is hereby accepted the undersigned officer on behalf of the City pursuant to authority conferred by order of the City Council made on Tuesday, March 9, 2021, and the grantee consents to the recordation thereof by its duly authorized officer.

Dated:

CITY OF LOMA LINDA, a Municipal Corporation

_____
T. Jarb Thaipejr, City Manager

Attest:

_____
Barbara Nicholson, City Clerk

(Seal)

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

City of Loma Linda
City Clerk
25541 Barton Road
Loma Linda, CA 92354

Space Above This Line for Recorder

APN 0292-152-14

EASEMENT DEED

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, Sandra C. Johnson and Douglas Johnson, does hereby GRANT to the CITY OF LOMA LINDA an easement for street and utility purposes in the real property in the City of Loma Linda, County of San Bernardino, State of California, described as follows:

See attached legal description

Dated: 1-4-2021

By: Douglas Johnson

By: Sandra C Johnson

CALIFORNIA ALL-PURPOSE
CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of San Bernardino

On January 4, 2021 before me, Barbara Nicholson, Notary Public,
(insert name and title of the officer)

personally appeared Sandra C. Johnson and Douglas Johnson,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) ~~is~~/are subscribed to the within instrument and acknowledged to me that ~~he/she~~/they executed the same in his/her/their authorized capacity(~~ies~~), and that by ~~his/her~~/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

NRO1 BARBARA NICHOLSON COMM. #2264789 Notary Public - California San Bernardino County My Comm. Expires Nov. 24, 2022 NRO1

Barbara Nicholson (Seal)
Signature of Notary Public

EXHIBIT "A"
LEGAL DESCRIPTION

THE WESTERLY 18.00 FEET OF A PARCEL OF LAND IN THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS DESCRIBED IN DEED OF TRUST, INSTRUMENT NUMBER 92-142272, OFFICIAL RECORDS OF SAID COUNTY, SAID PARCEL OF LAND RESTATED AS FOLLOWS IN SAID DEED:

> ALL THE REAL PROPERTY OF THE WEST ONE-HALF OF THE NORTHWEST ONE-QUARTER OF BLOCK 3, BARTON RANCH, AS PER PLAT RECORDED IN BOOK 6 OF MAPS, PAGE 19, RECORDS OF SAID COUNTY, DESCRIBED AS FOLLOWS:
>
> BEGINNING AT THE INTERSECTION OF THE CENTERLINE OF PARK AVENUE AND CALIFORNIA STREET; THENCE SOUTH 89 DEGREES 25' 45" EAST, 198.53 FEET ALONG THE CENTERLINE OF PARK AVENUE; THENCE SOUTH 0 DEGREES 19' 45" EAST, 223.33 FEET; THENCE NORTH 89 DEGREES 27' 45" WEST, 198.53 FEET TO THE CENTERLINE OF CALIFORNIA STREET; THENCE ALONG THE CENTERLINE OF CALIFORNIA STREET, NORTH 0 DEGREES 19' 45" WEST, 223.47 FEET TO THE POINT OF BEGINNING.

SAID WESTERLY 18.00 FEET BEING MEASURED FROM THE CENTERLINE OF CALIFORNIA STREET.

AS SHOWN ON EXHIBIT "B" ATTACHED HERETO AND BY THIS REFERENCE MADE PART HEREOF.

SUBJECT TO ALL RESERVATIONS, RESTRICTIONS, EASEMENTS, OFFERS OF DEDICATION, RIGHTS AND RIGHT OF WAYS OF RECORD.

CONTAINING APPROXIMATELY 4,022 SQUARE FEET.

APN: 0292-152-14

This legal description was prepared by me or under my direction.

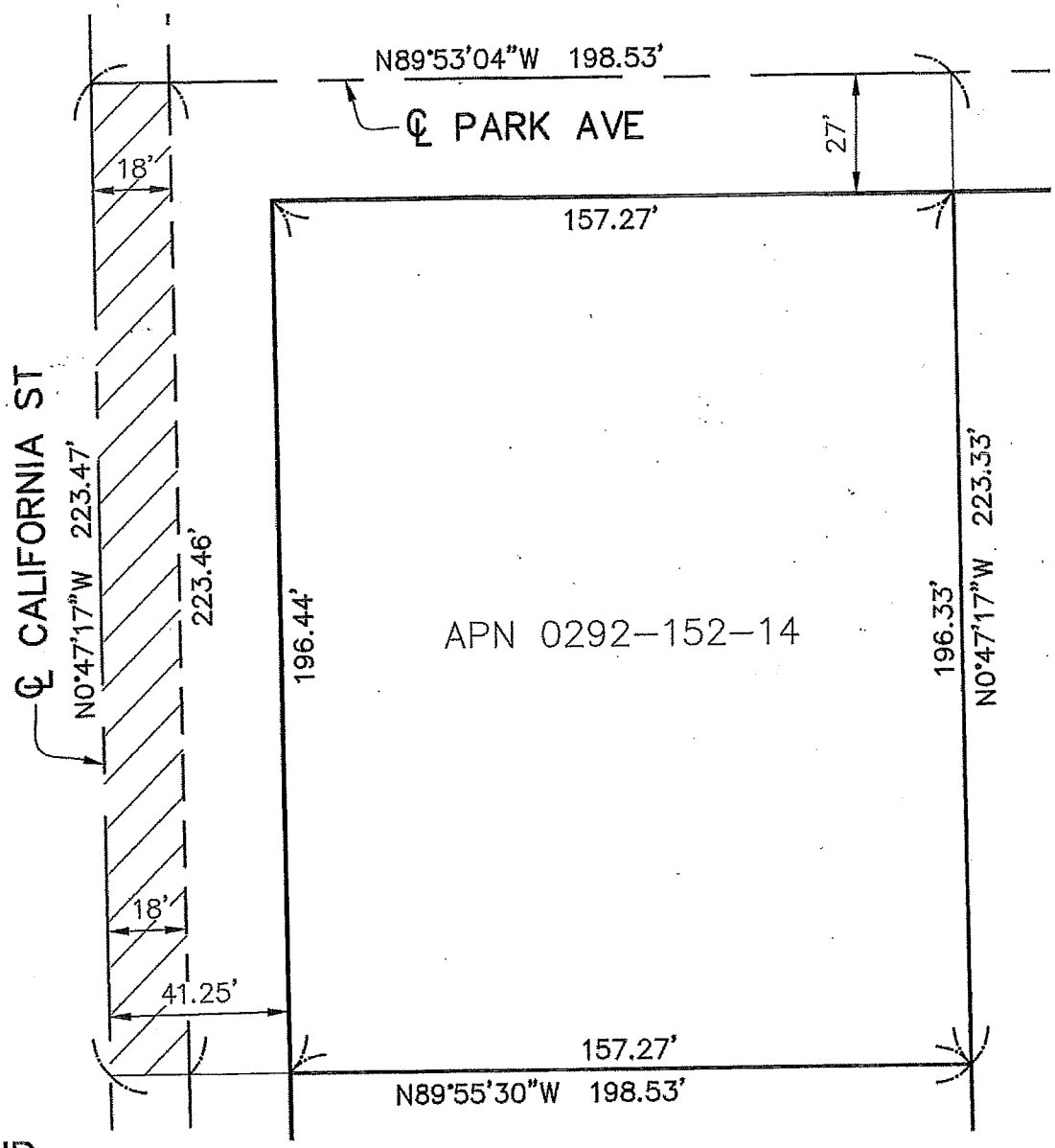
10-26-20

Edward J. Bonadiman, PLS — Date

LICENSED LAND SURVEYOR
EDWARD J. BONADIMAN
L.S. 7529
Exp. 12-31-21
STATE OF CALIFORNIA

EXHIBIT "B"

RIGHT OF WAY



LEGEND:

- PARCEL LINE
- EXISTING RIGHT OF WAY LINE PER MB 6/19
- PROPOSED RIGHT OF WAY LINE
- CENTERLINE
- PROPOSED RIGHT OF WAY AREA: 4,022± FT²

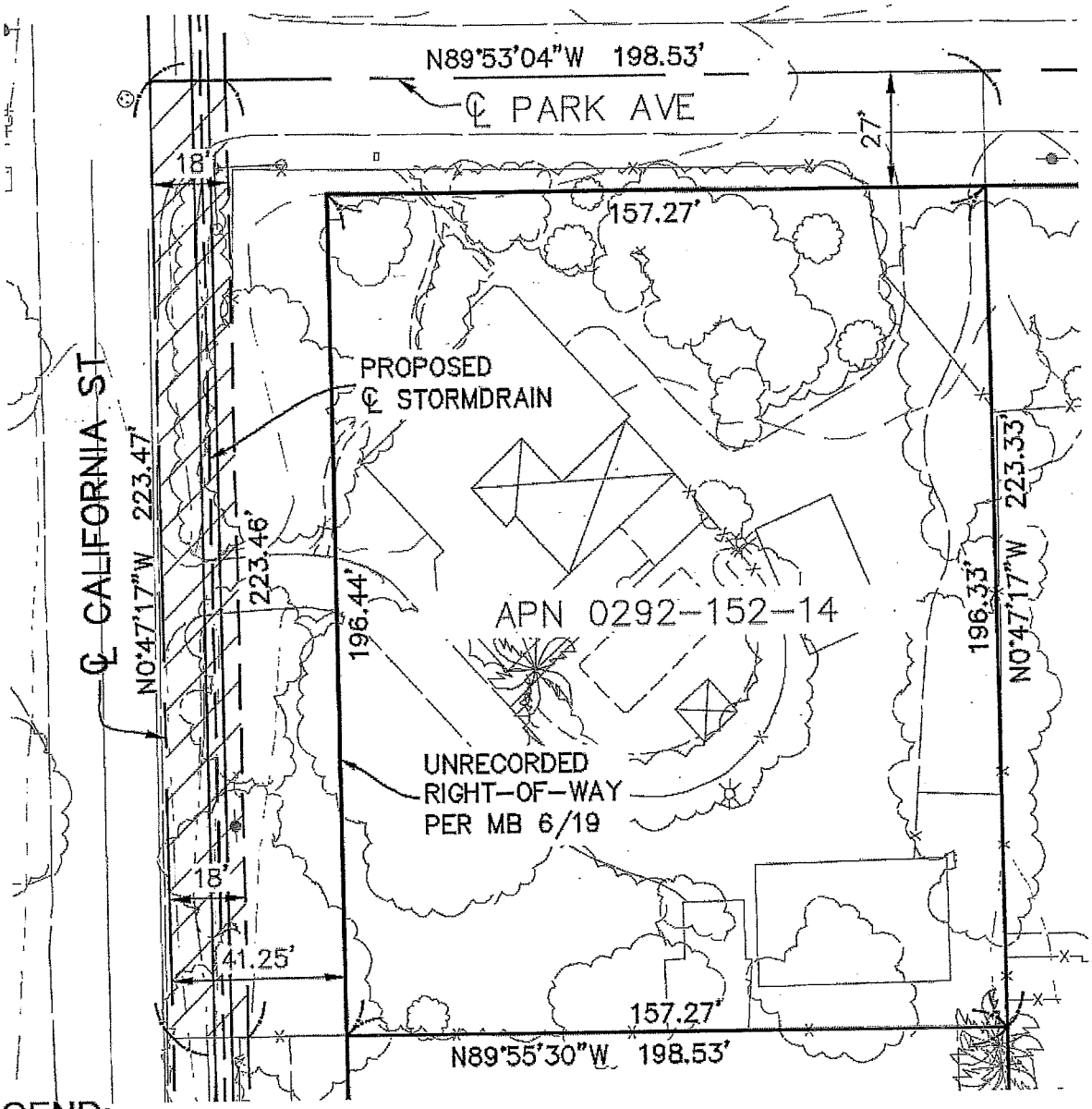
NORTH

40 0 40

SCALE: 1"=40'

DRAWN BY: JC CHECKED BY: EJB DATE: 10-01-2020 JOB NO.: 194689	BONADIMAN JOSEPH E. BONADIMAN & ASSOCIATES, INC. ENGINEERS • G.I.S. • SURVEYING • PLANNING	TEL. (909) 885-3806 234 NORTH ARROWHEAD AVE. SAN BERNARDINO, CA 92408 FAX (909) 381-1721 www.bonadiman.com	EXHIBIT "B" RIGHT OF WAY APN 0292-152-14	SHT. NO. 2 OF 2

PROPOSED STORM DRAIN EXHIBIT



LEGEND:

- PARCEL LINE
- EXISTING RIGHT OF WAY LINE PER MB 6/19
- PROPOSED RIGHT OF WAY LINE
- CENTERLINE
- PROPOSED RIGHT OF WAY AREA: 4,022± FT²

NORTH

40 0 40

SCALE: 1"=40'

DRAWN BY: JTS CHECKED BY: EJB DATE: 10-01-2020 JOB NO.: 194689	BONADIMAN JOSEPH E. BONADIMAN & ASSOCIATES, INC. ENGINEERS • G.I.S. • SURVEYING • PLANNING	TEL. (909) 885-3805 234 NORTH ARROWHEAD AVE. SAN BERNARDINO, CA 92408 FAX (909) 381-1721 www.bonadiman.com	EXHIBIT PRPOSED STORMDRAIN APN 0292-152-14	SHT. NO. 1 OF 1

CERTIFICATE OF ACCEPTANCE

THIS IS TO CERTIFY that the interest in real property conveyed by the Easement Deed dated January 4, 2021 from SANDRA C. JOHNSON AND DOUGLAS JOHNSON, by the within instrument, to the CITY OF LOMA LINDA, State of California, a municipal corporation, is hereby accepted the undersigned officer on behalf of the City pursuant to authority conferred by order of the City Council made on Tuesday, March 9, 2021, and the grantee consents to the recordation thereof by its duly authorized officer.

Dated:

CITY OF LOMA LINDA, a Municipal Corporation

_____
T. Jarb Thaipejr, City Manager

Attest:

_____
Barbara Nicholson, City Clerk

(Seal)

City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

Approved/Continued/Denied
By City Council
Date _____

COUNCIL AGENDA: March 9, 2021

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director TJT.

SUBJECT: Award Contract for Fiber Optic Installation 2021 (CIP 21-658)

RECOMMENDATION:

It is recommended that the City Council award a contract in an amount of $146,272.00 to Cal Empire Engineering, Inc. of Covina for fiber optic conduit installation at Mountain View Avenue and Cooley Dive. Additionally, it is recommended that City Council approve a contingency amount of $14,600 (±10%). City staff will perform project management and inspection services.

BACKGROUND:

City Council approved the annual budget which included this capital improvement project. The purpose is to connect our well sites into our fiber optic network to enhance the connectivity of the SCADA system. Mountain View Avenue along this area is under construction for street widening improvements. There is a cost savings component available if we push our schedule to complement that construction effort. As this is a water system improvement and we are expecting a savings on the 1.6 MG water reservoir, it is proposed to utilize a portion of the earmarked funding for this project.

ANALYSIS:

Six (6) bids were received and publicly opened on March 2, 2021. Bids ranged from a low of $146,272.00 to a high of $262,216.00 (see attached bid summary). The low bidder, Cal Empire Engineering, Inc. of Covina, has been checked for references and found to be satisfactory. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Additionally, this is a very favorable bid, therefore, staff recommends an allocation of ±10% of the construction amount ($14,600.00) for a contingency allocation.

FINANCIAL IMPACT:

Funding is available in Account No. 38-7200-8500.

City of Loma Linda

Installation of Fiber Optic Conduit at Mountain View Ave.				Engineer's Estimate		Cal Empire Eng. Inc.		Asplundh Construction	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	$10,000.00	$10,000.00	$5,000.00	$5,000.00	$15,000.00	$15,000.00
2	Traffic Control	L.S.	1	$5,000.00	$5,000.00	$10,500.00	$10,500.00	$17,000.00	$17,000.00
3	Pot hole exist. Utilities	L.S.	1	$24,000.00	$24,000.00	$22,000.00	$22,000.00	$22,400.00	$22,400.00
4	Bore 2 - 2" HDPE conduit	L.F.	3,590	$25.00	$89,750.00	$25.92	$93,052.80	$22.30	$80,057.00
5	Install 3'x5' vault	E.A.	2	$10,000.00	$20,000.00	$7,860.00	$15,720.00	$9,100.00	$18,200.00
				TOTAL	$148,750.00		$146,272.80		$152,657.00

Installation of Fiber Optic Conduit at Mountain View Ave.				DBX, Inc.		Vantage Utility Services		JM Communications, Inc.	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	$2,500.00	$2,500.00	$3,500.00	$3,500.00	$2,000.00	$2,000.00
2	Traffic Control	L.S.	1	$4,500.00	$4,500.00	$5,761.00	$5,761.00	$18,900.00	$18,900.00
3	Pot hole exist. Utilities	L.S.	1	$2,500.00	$2,500.00	$22,941.00	$22,941.00	$38,500.00	$38,500.00
4	Bore 2 - 2" HDPE conduit	L.F.	3,590	$43.00	$154,370.00	$44.67	$160,365.30	$46.77	$167,904.30
5	Install 3'x5' vault	E.A.	2	$18,000.00	$36,000.00	$11,876.00	$23,752.00	$6,350.00	$12,700.00
				TOTAL	$199,870.00		$216,319.30		$240,004.30

Installation of Fiber Optic Conduit at Mountain View Ave.				Optimum, Inc.	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	$1,200.00	$1,200.00
2	Traffic Control	L.S.	1	$25,500.00	$25,500.00
3	Pot hole exist. Utilities	L.S.	1	$30,625.00	$30,625.00
4	Bore 2 - 2" HDPE conduit	L.F.	3,590	$51.00	$183,090.00
5	Install 3'x5' vault	E.A.	2	$11,100.00	$22,200.00
				TOTAL	$262,615.00

City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

Approved/Continued/Denied
By City Council
Date _____

COUNCIL AGENDA: March 9, 2021

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director T.J.T.

SUBJECT: Award Contract for Geotechnical and Materials Testing Services for 1.6 Million Gallon Water Reservoir Construction (CIP 20-656)

RECOMMENDATION:

It is recommended that the City Council award the contract for geotechnical and materials testing services for the subject project to Converse Consultants of Redlands, CA for an amount not to exceed $22,850.00. City staff will provide project management.

BACKGROUND:

This project is included in the approved Capital Improvement Program listed in the annual budget. Engineering Resources of Southern California was awarded the design services contract in August, 2020. Generally, the City is preparing plans and specifications to construct a 1.6 million gallon water reservoir above the dog park off Beaumont Avenue, east of Mountain View Avenue. This contract is in support of the design phase to determine footing and foundation design.

ANALYSIS:

A Request for Proposal (RFP) was prepared and sent to four qualified engineering firms. The request was for providing the City with geotechnical and materials testing services for this project. Four proposals were received and evaluated. Converse Consultants has provided similar services to the City in the past. Their work has been timely, professional and competitively priced.

FINANCIAL IMPACT:

Funding is available in Account No. 38-7200-8500.

City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

Approved/Continued/Denied
By City Council
Date _____

COUNCIL AGENDA: March 9, 2021

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director T.J.T.

SUBJECT: Adopt City Council Bill R 2021-06, Approve Submittal of an Application for Statewide Parks and Recreation Per Capita Project Grant Funds for City Ballfield Park Lighting, Phase 2.

RECOMMENDATION

It is recommended that City Council adopt Council Bill R 2021-06, approve submittal of an application for Statewide Parks and Recreation Per Capita Project Grant Funds for City Ballfield Park Lighting, Phase 2.

BACKGROUND

The City has been notified of a grant opportunity for funding park improvements through the Statewide Parks and Recreation Per Capita Project Program. Voters in 2018 approved Proposition 68 which added over $185M for this program to the previously approved funding.

ANALYSIS

Staff has prepared the attached resolution of commitment indicating that the City Council is aware of application for the Grant and designating the authorized representative to submit all documents required for the Grant. The grant amount request is for $192,620. Staff has researched the cost to complete lighting the baseball fields at the end of Entrada Del Parque just west of Mountain View Avenue overpass. The project type and cost meet the qualifications for this funding grant.

FINANCIAL IMPACT

None at this time.

Attachment

\\CLL-SV-FILE\Public Works\Public Works Admin\Staff Reports\Ball Park Lighting Grant 2021.doc

CC AGENDA ITEM 10

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, APPROVING THE APPLICATION FOR PER CAPITA GRANT FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for administration of the Per Capita Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Grantee's Governing Body to certify by resolution the approval of project application before submission of said application to the State; and

WHEREAS, the grantee will enter into a contract with the State of California to complete the project;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Loma Linda hereby:

1. Approves the filing of project application for Per Capita program grant project; and

2. Certifies that said grantee has or will have available, prior to commencement of project work utilizing Per Capita funding, sufficient funds to complete the project; and

3. Certifies that the grantee has or will have sufficient funds to operate and maintain the project, and

4. Certifies that all projects proposed will be consistent with the park and recreation element of the City of Loma Linda general or recreation plan (PRC §80063(a)), and

5. Certifies that these funds will be used to supplement, not supplant, local revenues in existence as of June 5, 2018 (PRC §80062(d)), and

6. Certifies that it will comply with the provisions of §1771.5 of the State Labor Code, and

7. (PRC §80001(b)(8)(A-G) To the extent practicable, as identified in the "Presidential Memorandum—Promoting Diversity and Inclusion in Our National Parks, National Forests, and Other Public Lands and Waters," dated January 12, 2017, the City of Loma Linda will consider a range of actions that include. But are not limited to, the following:

A. Conducting active outreach to diverse populations, particularly minority, low-income, and disabled populations and tribal communities, to increase awareness within those communities and public generally about specific programs and opportunities.
B. Mentoring new environmental, outdoor recreation, and conservation leaders to increase diverse representation across these areas.
C. Creating new partnerships with state, local, tribal, private, and nonprofit organizations to expand access for diverse populations.

D. Identifying and implementing improvements to existing programs to increase visitation and access by diverse populations, particularly minority, low-income, and disabled populations and tribal communities.
E. Expanding the use of multilingual and culturally appropriate materials in public communications and educational strategies, including through social media strategies, as appropriate, that target diverse populations.
F. Developing or expanding coordinated efforts to promote youth engagement and empowerment, including fostering new partnerships with diversity-serving and youth-serving organizations, urban areas, and programs.
G. Identifying possible staff liaisons to diverse populations.

8. Agrees that to the extent practicable, the project(s) will provide workforce education and training, contractor and job opportunities for disadvantaged communities (PRC §80001(b)(5))

9. Certifies that the grantee shall not reduce the amount of funding otherwise available to be spent on parks or other projects eligible for funds under this division in its jurisdiction. A one-time allocation of other funding that has been expended for parks or other projects, but which is not available on an ongoing basis, shall not be considered when calculating a recipient's annual expenditures. (PRC §80062(d)).

10. Certifies that the grantee has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Procedural Guide; and

11. Delegates the authority to the City Manager to conduct all negotiations, sign, and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and

12. Agrees to comply with all applicable federal, state and local laws, ordinances, rules regulations and guidelines.

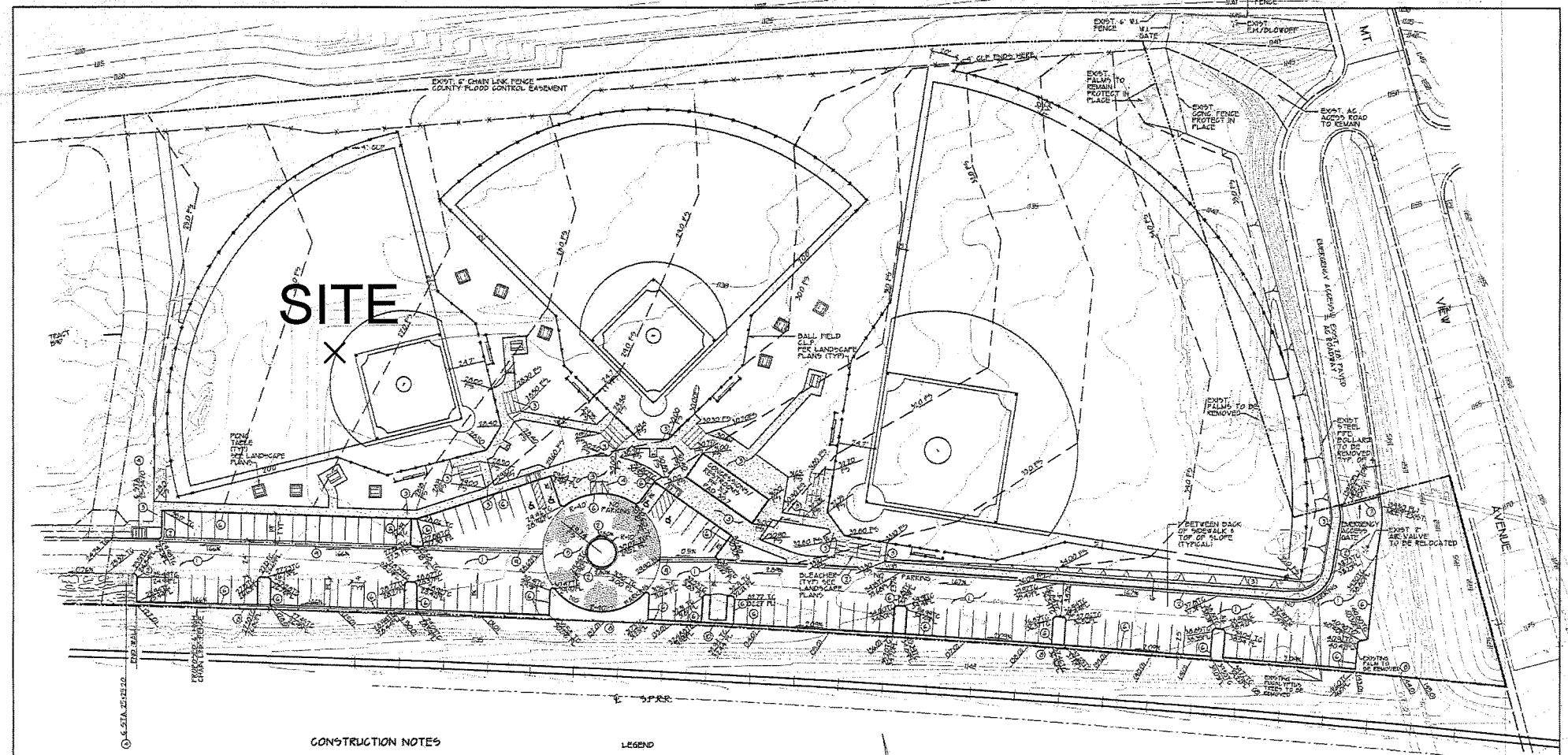
APPROVED AND ADOPTED this _____ day of _____, 2021 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

_____
Phillip Dupper, Mayor

ATTEST:

_____
Barbara Nicholson, City Clerk



CONSTRUCTION NOTES

1. INSTALL 3" AC OVER 4" AGG BASE
2. INSTALL 6" PCC CURB & GUTTER PER CITY STD RC2 MODIFIED PER SHEET 3.
3. INSTALL 4" THICK PCC SIDEWALK PER CITY STD R-32
4. INSTALL WHEELCHAIR RAMP PER CITY STD R-6
5. INSTALL 6" THICK STAMPED CONCRETE (PATTERN/COLOR BY DEVELOPER)
6. INSTALL 6" PCC CURB PER CITY STD R-23 MODIFIED PER SHEET 3.
7. INSTALL LOCKED GATE WITH KNOX BOX FOR FIRE DEPARTMENT ACCESS R-20 (DETAIL SHEET 3)
8. INSTALL 6' HIGH CHAIN LINK FENCE.
9. INSTALL PCC X-GUTTER PER CITY STD R-6 MODIFIED PER SHEET 3.

LEGEND

TG TOP OF CURB
FL FLOWLINE
FS FINISHED SURFACE
NOTE-TG 6" ABOVE FL UNLESS OTHERWISE NOTED
125 EXISTING TOPO
140 PROPOSED TOPO
CHAIN LINK FENCE
EXISTING TREE
EXISTING PALM

N
NGS
SURVEY DATE 5/1/98
0 30 60 90

DESIGNED BY: MWT	DRAWN BY: GP, GH	CHECKED BY:	
PLANS PREPARED UNDER SUPERVISION OF: MELVIN W. THATCHER III			REFERENCE PLANS FOR THOSE IMPROVEMENTS
DATE 5/25/00	R.C.E. 39964		

THATCHER ENGINEERING & ASSOCIATES, INC.
34836 COUNTY LINE ROAD, STE. 3
YUCAIPA, CA. 92399
(909) 795-1418 FAX (909) 795-1486
CIVIL ENGINEERING
MELVIN W. THATCHER, III

REGISTERED PROFESSIONAL ENGINEER — MELVIN W. THATCHER, III — No. 39964 — Exp. 12/31/01 — CIVIL — STATE OF CALIFORNIA

MARK	REVISIONS	APPR.	DATE

UNDERGROUND SERVICE ALERT
CALL TOLL FREE 1-800-227-2600
TWO WORKING DAYS BEFORE YOU DIG

APPROVED: DIRECTOR OF PUBLIC WORKS — DATE
FIRE MARSHALL — DATE

APPROVED 6-8-2000
BY Richard Kopecky
RICHARD KOPECKY
R.C.E. 36742 EXP. 6/30/01
CITY ENGINEER

CITY OF LOMA LINDA

BALL PARK GRADING PLAN TRACT 15917

W.O. NO
ROAD NO.
FILE NO.
SHEET 2 OF 4

City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

Approved/Continued/Denied
By City Council
Date _____

COUNCIL AGENDA: March 9, 2021

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director TJT

SUBJECT: Approve the Notice of Completion to Construct Foundations for Art in Public Place (CIP 19-740)

RECOMMENDATION

It is recommended that the City Council accept this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND

On October 13, 2020, City Council awarded the contract to Construct Foundations for Art in Public Place to Pacific Heritage Inc. in Redlands, CA, in the amount of $22,375.52 with an approved contingency of $2,000. The contractor performed professionally and completed the within budget. The final project cost was $22,375.52.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

FINANCIAL IMPACT

Funding for this project is available in 23-2550-8500.

I:\Public Works Admin\Staff Reports\Notice of Completion\Foundations for Art in Public Places 2021.doc

RECORDING REQUESTED BY: AND WHEN RECORDED MAIL TO: BARBARA NICHOLSON CITY CLERK CITY OF LOMA LINDA 25541 BARTON ROAD LOMA LINDA CA 92354	

APN# N/A

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

   (If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")
5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

   Names Addresses
6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

   Names Addresses
7. A work of improvement on the property hereinafter described was COMPLETED February 12, 2021
8. The work of improvement completed is described as follows: Construct foundations for Art in Public Places (CIP 19-740)
9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is Pacific Heritage, Inc. , 700 East Redlands Blvd., Ste. U121, Redlands, CA 92373
10. The street address of said property is Barton Road
11. The property on which said work of improvement was completed is in the City of Loma Linda County of San Bernardino, State of California, and is described as follows: Construct foundations for Art in Public Places (CIP 19-740)

Signature of Owner or Agent Owner _____ Date: _____

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contends thereof, and that the facts stated therein are true and correct.

_____ _____

Date and Place (Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ of the aforesaid interest or "PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

_____ _____

Date and Place (Signature of person signing on behalf of owner)

City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

Approved/Continued/Denied
By City Council
Date _____

COUNCIL AGENDA: March 9, 2021

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director

SUBJECT: Appropriate $13,200.00 from General Fund Balance and Award Contract to Replace Tennis Court Lighting at Leonard Bailey Park.

RECOMMENDATION:

It is recommended that City Council appropriate $13,200.00 from General Fund Balance, then award a contract to South Coast Lighting and Design for $13,123.95 to replace the tennis court lighting at Leonard Bailey Park and approve a contingency amount of $1,300.00 (±10%). City staff will provide project management and inspection services.

BACKGROUND:

City staff is constantly monitoring infrastructure for safety concerns and signs of aging. Staff completed a survey of the City tennis courts and this project is a result. The current lighting system has outlived its' useful life cycle and replacement parts are very difficult to locate. A similar system is installed at the tennis courts at Hulda Crooks Park.

ANALYSIS:

South Coast Lighting and Design of Carson is the local distributor of the preferred lighting system. This is a specialty tennis court LED lighting system that will retro-fit onto the existing lighting standards. Staff will salvage the remaining usable lights and use them for replacement parts at the Hulda Crooks Park courts. The City has experience with this vendor and found him to perform satisfactorily in the past. It is not unusual for a construction project to experience the need to add or reduce the quantities of work items or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Therefore, Staff recommends an allocation of $1,300 for such circumstances.

FINANCIAL IMPACT:

Appropriate $13,200.00 from General Fund Balance into Account No. 01-4200-1300, then adequate funding is available.

City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: March 9, 2021

Approved/Continued/Denied
By City Council
Date _____

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director TJT

SUBJECT: Increase CDBG-CV3 COVID19 Revenue for Fiscal Year 2020-2021 by $104,000 and Appropriate those Funds to the Expenditure Accounts for Public Service Activity Programs

RECOMMENDATION:

It is recommended that the City Council approve to increase CDBG revenue for Fiscal Year 2020-21 by $104,000 and appropriate funds to the expenditure accounts for Public Service Activity Programs.

BACKGROUND:

On February 9, 2021, the City Council approved the CDBG project prioritization list for fiscal year 2020-2021. CDBG funds were allocated to the Loma Linda Library, Inland Temporary Homes and Family Services Association.

Recently, Congress passed the Coronavirus, Aid, Relief and Economic Security Act (CARES ACT). This funding is to assist with emergency and health care response. San Bernardino County Community Development and Housing Department informed the City that $104,000 was available from this third phase of aid and relief.

ANALYSIS:

Inland Temporary Homes provide a variety of program to families with housing needs. They are committed to aid and prevent homelessness. Family Services Association provides the nutrition program at the Senior Center. With the County CDBG guidance, staff recommends allocating these funds to Inland Temporary Homes and Family Services Association.

FINANCIAL IMPACT

Increase Revenue Account No. 32-9321 by $104,000 and appropriate expenditures to account no. 32-5400-1830, Contractual Agreements.

\\CLL-SV-FILE\Public Works\Public Works Admin\Staff Reports\CDBG\CDBG-CV Fund allocation 2020-2021.doc

City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

Approved/Continued/Denied
By City Council
Date _____

COUNCIL AGENDA: March 9, 2021

TO: City Council

VIA: T. Jarb Thaipejr, City Manager

FROM: Barbara Nicholson, City Clerk BN

SUBJECT: Council Bill #R-2021-07 - setting membership on the Historic Commission and make appointments

RECOMMENDATION

Adopt Council Bill #R-2021-07 setting membership on the Historic Commission and make appointments.

BACKGROUND

At the regular City Council meeting of December 8, 2020 City Council indicated a desire to change the number of members on the Historical Commission. Currently, Chapter 17.80.050 of the Loma Linda Municipal Code sets the membership at nine (9) members appointed by the City Council. In order to simply the process to determine the number of Historical Commission members in the future, staff recommended the membership language be amended to read "The number of members shall be as determined by the City Council by resolution".

At the regular meeting of January 12, 2021 City Council held a public hearing and introduced on first reading an ordinance amending the Municipal Code and on February 9, 2021 adopted Ordinance No. 765.

ANALYSIS

At the December 8, 2020 meeting, the City Council appointed applicants Wesley James, Cindee Marshall Nelson and Joseph Frink as alternates and instructed staff to bring back an ordinance amending the Historical Preservation Ordinance to increase the allowable membership. That process has been completed and the subject Resolution is brought before the City Council to establish the number of members of the Historic Commission and finalize the resulting appointments.

FINANCIAL IMPACT

No financial impacts.

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA SETTING THE NUMBER OF MEMBERS APPOINTED TO THE HISTORIC COMMISSION

WHEREAS, the Loma Linda Municipal Code Section 17.80 established the Historic Commission consisting of members appointment by the City Council; and

WHEREAS, Loma Linda Municipal Code Section 17.80.050 indicates the number of members shall be determined by the City Council by resolution; and

WHEREAS, on December 8, 2020 City Council indicated a desire to change the number of members;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOMA LINDA:

Section 1. The foregoing recitals are true and correct and constitute a substantive part of this Resolution.

Section 2. The City Council of the City of Loma Linda hereby sets the number of members appointed to the Historic Commission at 11.

Section 3. This Resolution shall be effective immediately upon adoption.

Section 4. The City Clerk shall certify to the adoption of this Resolution.

APPROVED AND ADOPTED this 9th day of February 2021.

CITY COUNCIL OF THE CITY OF LOMA LINDA

_____

Phill Dupper, Mayor

ATTEST:

_____

Barbara Nicholson, City Clerk

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss.
CITY OF LOMA LINDA)

I, Barbara Nicholson, City Clerk of the City of Loma Linda, hereby certify that the foregoing resolution was duly adopted by the City Council at its regular meeting held on the 9th day of February, 2021, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
City Clerk

City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Rhodes Rigsby, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA:	March 9, 2021
TO:	City Council
FROM:	Barbara Nicholson, City Clerk BN
VIA:	T. Jarb Thaipejr, City Manager
SUBJECT:	Designation of Delegate and Alternate for SCAG General Assembly, May 6, 2021 via Zoom

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council select a delegate and alternate for the General Assembly.

BACKGROUND

This year's Regional Conference and General Assembly is scheduled for:

Date: Thursday, May 6, 2021
Time: 11AM
Location: Remote Participation via Zoom

SCAG is the nation's largest Metropolitan Planning Organization, representing six counties and 191 cities in Southern California, and undertakes a variety of planning and policy initiatives to encourage a more sustainable Southern California now and in the future. The annual conference typically brings together Southern California's most influential leaders and innovators, and features a diverse slate of expert panels, keynote presentations and technical demonstrations. This year's General Assembly will be held by remote participation via Zoom. This event is free for elected officials and city managers in the SCAG region.

SCAG requires that the appointed delegate be an elected official; the alternate may be an appointed position.

LOMA LINDA HOUSING AUTHORITY
AGENDA
REGULAR MEETING OF MARCH 9, 2021

7:00 p.m. or as soon thereafter as possible

CORONAVIRUS DISEASE (COVID-19) ADVISORY

The City Council Chambers will not be open to the public.

PARTICIPATION WILL BE AVAILABLE VIA ZOOM'S VIRTUAL MEETING PLATFORM FOR THE PURPOSE OF PUBLIC COMMENT AND VIA THE CITY'S YOUTUBE CHANNEL FOR VIEWING ONLY. PLEASE SEE THE CITY COUNCIL AGENDA FOR INSTRUCTIONS.

Pursuant to Sec. 3 of Executive Order N–29–20 issued by Governor Newsom on March 17, 2020, this meeting will allow for remote participation via the ZOOM virtual meeting platform and for viewing via YouTube.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the Housing Authority Board after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The Housing Authority meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Housing Authority at this time; however, the Housing Authority Board may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the April 13, 2021 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, March 30, 2021.

A. Call To Order

B. Roll Call

C. Closed Session

D. Items To Be Added Or Deleted

E. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker

F. **Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

G. **Scheduled Items**

H. **Consent Calendar**

1. Demands Registers

2. Minutes of February 9, 2021

I. **New Business**

J. **Chair and Member Reports**

K. **Reports of Officers**

L. **Adjournment**

Loma Linda Housing Authority
Official Report

Phill Dupper, Chairman
Ronald Dailey, Vice Chairman
Rhodes Rigsby, Member
John Lenart, Member
Bhavin Jindal, Member

HOUSING AUTHORITY AGENDA: March 9, 2021

TO: Housing Authority Board

SUBJECT: Demands Registers

Approved/Continued/Denied
By Housing Authority Board
Date _____

RECOMMENDATION

It is recommended that the Housing Authority Board approve the attached list of demands for payment.

Bank code : bofaha

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
2361	2/11/2021	000266	ROBBINS & HOLDAWAY, A PROFESSIONAL CC	40223		PROFESSIONAL/LEGAL SERVICES	49.88
						Total :	**49.88**
2362	2/11/2021	005395	USBANK EQUIPMENT FINANCE	434781803 HA	P-0000016818	PRINTERS LEASE AGREEMENT	27.01
						Total :	**27.01**
2363	2/23/2021	004631	DHA CONSULTING, LLC	21-0105	P-0000017171	HOUSING AUTHORITY ANNUAL REPOR	4,413.75
						Total :	**4,413.75**
2364	2/23/2021	006144	NETWORKS 2000, INC.	27675 HA	P-0000017164	HP HARDWARE SUPPORT	65.04
						Total :	**65.04**
2365	2/23/2021	005364	TECHSTRATA	1001-25-180 HA	P-0000017166	3 PAR HPE NAS SUPPORT	71.84
						Total :	**71.84**
417697	2/11/2021	006278	GRANITE ESCROW & SETTLEMENT SV	2021021100417697		MARY ERICKSON SAM MATEO DRIVE	980,000.00
						Total :	**980,000.00**

6 Vouchers for bank code : bofaha **Bank total : 984,627.52**

6 Vouchers in this report **Total vouchers : 984,627.52**

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 2361 through 2365 & 417697 for a total disbursement of $ 984,627.52, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 03-09-2021 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor

Voucher List

CITY OF LOMA LINDA

02-26-2021 HA

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
2366	2/25/2021	006281 FARMERS INSURANCE	32268-45-85	P-0000017202	WENDI LOPEZ - 25450 SONORA LOOP/	865.82
					Total :	**865.82**

1 Vouchers for bank code : bofaha **Bank total : 865.82**

1 Vouchers in this report **Total vouchers : 865.82**

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 2366 through 2366 for a total disbursement of $ 865.82, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 03-09-2021 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor

Voucher List

CITY OF LOMA LINDA

03-09-2021 HA

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
2367	3/2/2021	003628 U.S. BANK CORPORATE PYMNT SYS	4246-0470-0025-8803		CAL-CARD PURCHASES	1,218.07
					Total :	1,218.07
2368	3/9/2021	004547 ACSC	CHO 081927444	P-0000017183	PRICE - 10942 CABRILLO LOOP-HOME(	846.00
					Total :	846.00
2369	3/9/2021	006140 FARMERS INSURANCE, PAYMENT PROCESSI	POLICY# 92948-40-66	P-0000017184	DAVIS - 10605 LIND ST-HOMEOWNERS	1,761.48
					Total :	1,761.48
2370	3/9/2021	006139 FIRST AMERICAN PROPERTY, & CASUALTY IN	PCHO 221029	P-0000017185	SITORUS - 25408 DURANGO LOOP-HOI	950.00
					Total :	950.00
2371	3/9/2021	005375 LEVEL 3 COMMUNICATIONS, LLC	200194523 HA	P-0000017203	BANDWIDTH AND VOIP SERVIVCES	2.67
					Total :	2.67
5 Vouchers for bank code : bofaha					Bank total :	4,778.22
5 Vouchers in this report					Total vouchers :	4,778.22

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 2367 through 2371 for a total disbursement of $ 4,778.22, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 03-09-2021 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor

Loma Linda Housing Authority
Official Report

Phill Dupper, Chairman
Ronald Dailey, Vice Chairman
Rhodes Rigsby, Member
John Lenart, Member
Bhavin Jindal, Member

HOUSING AUTHORITY AGENDA: March 9, 2021

TO: Housing Authority Board

SUBJECT: Minutes of February 9, 2021

Approved/Continued/Denied
By Housing Authority Board
Date _____

RECOMMENDATION

It is recommended that the Housing Authority Board approve the minutes of February 9, 2021.

City of Loma Linda

Housing Authority Minutes - Draft

Regular Meeting of February 9, 2021

A regular meeting of the Housing Authority was called to order by Chairman Dupper at 7:08 p.m. on Tuesday, February 9, 2021.

This meeting was conducted via webinar/teleconference. Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting was conducted remotely via the ZOOM virtual meeting platform. In compliance with the Executive Order, and to ensure the health and a\safety of the public by limiting human contact that could spread the COVID-19 virus, there was no in-perso0n meeting location at which the public may appear. The public was invited to participate via ZOOM.

Board Members Present:	Chairman Phill Dupper, present in Council Chambers Rhodes Rigsby, present in Council Chambers John Lenart, present in Council Chambers Bhavin Jindal, present in Council Chambers
Board Members Absent:	Vice Chairman Ron Dailey
Others Present:	Executive Director T. Jarb Thaipejr, present in Council Chambers City Attorney Richard E. Holdaway, present in Council Chambers

No items were added or deleted and no public comments were offer upon invitation of the Chairman.

Scheduled Items

HA-2021-02 - Joint meeting of the City Council and Housing Authority regarding presentation of Audit Report for Fiscal Year 2019-2020

City Manager Thaipejr introduced Accounting Manager Sonia Fabela to present the Comprehensive Annual Financial Report (CAFR).

Accounting Manager Fabela introduced Veronica Hernandez and Brad Weliber, CPAs with Rogers, Anderson, Malody & Scott, LLP. Mr. Weliber thanked the Finance Department for their help in compiling the necessary documents and information to complete the annual review of the City's financial statements. The audit was completed virtually due to the pandemic. Ms. Hernandez outlined the City's responsibilities as:

- Present the City's financial position and results of its operations fairly and in conformity with generally accepted accounting principles;
- Adopt sound accounting policies;
- Provide reasonable accounting estimates;
- Establish and maintain internal controls; and
- Prevent and detect fraud.

The Auditors responsibilities included:

- Obtain reasonable assurance that the financial statements are free of material misstatement;
- Examine, on a test basis, evidence supporting amounts and disclosures;
- Assess accounting principles used, estimates made, and evaluate the overall financial statement presentation;
- Review the City's internal control policies and procedures;
- Express an opinion on the City's financial statements.

Ms. Hernandez continued, indicating that the financial statements were fairly presented in all material respects, significant accounting policies have been consistently applied, estimates were reasonable, and disclosures were properly reflected in the financial statements. There were no disagreements with management, no material errors or irregularities were discovered, and no significant accounting issues were discovered.

Mr. Weliber concluded indicating that the Audit Committee met prior to the City Council meeting and had reviewed the report in more detail. Everything from their perspective is good and the City is in a good financial position. He also recognized the Certificate of Achievement for Excellence in Financial Reporting awarded by the Government Finance Officers Association (GFOA) for the CAFR. The Certificate of Achievement for Excellence in Financial Reporting is a national award of submitted CAFRs, which are peer reviewed. This award indicates that the City financial reporting is at the highest level.

Accounting Manager Sonia Fabela then presented the Comprehensive Annual Financial Report (CAFR) which included a Letter of Transmittal, a Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting, Principal Officers and an Organizational Chart.

She presented the Financial Statements for the City, the Loma Linda Housing Authority (a special revenue fund), and the Successor Agency to the former Redevelopment Agency (a private purpose trust fund). She also reviewed GASB No. 68 which reported pensions on the Government-wide Financial Statements.

She also reviewed the General Fund, Statement of Revenues, Expenditures and Change in Fund Balance in addition to Water Acquisition, Water Enterprise, Sewer Capital, and Loma Linda Connected Communities. She thanked City staff for their assistance in the preparation of the City's 2020 Comprehensive Annual Financial Report.

City Manager Thaipejr thanked staff and auditors for their work putting together the Financial Report. He commented briefly regarding revenue and expenditures, as well as the payments over the last two years to reduce the CalPERS unfunded liability. With the surplus of $964,053 for fiscal year 2019-2020 he initially intended to make an additional payment of $1 million, however Finance Director Diana DeAnda recommended caution given the uncertainty due to the pandemic that perhaps it was best to wait until mid-year and ascertain the City's financial position at that time. Mr. Thaipejr concurred with that recommendation.

Mayor Dupper commented regarding the CalPERS unfunded liability and indicated that the City compliance with its unfunded liability was at about 87%, which put the city in a good place. He thanked Accounting Manager Sonia Fabela on her presentation and the auditors for their work.

Consensus was to receive and file the Audit Report for fiscal year 2019-2020. Dailey absent.

The Housing Authority Board recessed at 7:26 to allow for completion of the City Council agenda and reconvened at 8:07 p.m.

New Business

HA-2021-03 - Joint meeting of the City Council and Housing Authority Board regarding 2020-2021 Mid-Year Budget Review including expenditure appropriations and revenue adjustments

DRAFT

Finance Director Diana DeAnda presented the mid-year budget report providing a quick review of the revenue and expenditure changes. General Fund revenue changes totaled $1,741,400, with other revenue changes totaling $712,446 for a total of $2,453,846. Recommended changes in expenditure changes to the General Fund included an increase of $1,010,100 and to other funds of $980,400 for a total of $2,075,100. Overall, the proposed mid-year recommended changes would net a positive position increase of $117,200 to the general fund-unassigned fund balance. She continued, reviewing the recommended changes by fund type.

City Manager commented on the recommended changes. He indicated that the budget as originally presented and adopted was with a projected General Fund deficit of $563,000 and this mid-year review was presented with a projected surplus of $117,000.

Discussion ensued.

> **Motion by Lenart and seconded by Rigsby to approve the net increase to revenues of $2,453,846 and net increase to appropriations of $2,075,100 as presented and summarized in attachments to the staff report; the City Clerk called the role and the motion was approved. Dailey absent.**

HA-2021-04 - Consent Calendar

> **Motion by Rigsby and seconded by Lenart to approve the Consent Calendar; the City Clerk called the role and the Consent Calendar was approved. Dailey absent.**

The demands register dated:

- January 26, 2021 with commercial demands totaling $2,993.47;
- January 31, 2021 with commercial demands totaling $60.46; and
- February 9, 2021 with commercial demands totaling $2,889.02.

Minutes of January 12, 2021as presented.

Annual Housing Report 2019-2020 Fiscal Year pursuant to Health & Safety Code Health and Safety Code Sections 34328 and 34176.1 for filing.

Old Business - None

New Business - None

Reports of Councilmen - None

Reports of Officers - None

The meeting adjourned at 8:42 p.m.

Approved at the meeting of

_____

City Clerk

DRAFT

CITY OF LOMA LINDA

CITY COUNCIL AS SUCCESSOR AGENCY
TO THE LOMA LINDA REDEVELOPMENT AGENCY

AGENDA

REGULAR MEETING OF MARCH 9, 2021

7:00 p.m. or as soon thereafter as possible

CORONAVIRUS DISEASE (COVID-19) ADVISORY

The City Council Chambers will not be open to the public.

PARTICIPATION WILL BE AVAILABLE VIA ZOOM'S VIRTUAL MEETING PLATFORM FOR THE PURPOSE OF PUBLIC COMMENT AND VIA THE CITY'S YOUTUBE CHANNEL FOR VIEWING ONLY. PLEASE SEE THE CITY COUNCIL AGENDA FOR INSTRUCTIONS.

Pursuant to Sec. 3 of Executive Order N–29–20 issued by Governor Newsom on March 17, 2020, this meeting will allow for remote participation via the ZOOM virtual meeting platform and for viewing via YouTube.

In acting in the limited capacity of Successor Agency as provided in California Health and Safety Code §§ 34173 and 34176, the City Council expressly determines, recognizes, reaffirms, and ratifies the statutory limitation on the City and the City Council's liability with regards to the responsibilities of the former Loma Linda Redevelopment Agency under AB 1X26. Nothing herein shall be construed as an action, commitment, obligation, or debt of the City itself, or a commitment of any resources, funds, or assets of the City to fund the City's limited capacity as the Successor Agency to the Loma Linda Redevelopment Agency. Obligations of the Successor Agency shall be funded solely by those funds or resources provided for that purpose pursuant to AB 1X26 and related statutes.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the April 13, 2021 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, March 30, 2021.

A. Call To Order

B. Roll Call

C. Closed Session

D. Items To Be Added Or Deleted

E Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

F. Conflict of Interest Disclosure - Note agenda item that may require member abstentions due to possible conflicts of interest

G. Scheduled Items

H. Consent Calendar

1. Demands Register

2. Minutes of February 9, 2020

I. Adjournment

City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailey, Councilman

Approved/Continued/Denied
By City Council
Date _____

SUCCESSOR AGENCY AGENDA: March 9, 2021

TO: City Council

SUBJECT: Demands Register

RECOMMENDATION

It is recommended that the City Council approve the attached list of demands for payment.

Voucher List
CITY OF LOMA LINDA
02-23-2021 SA

Bank code : bofasa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1400	2/11/2021	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC	40216		PROFESSIONAL/LEGAL SERVICES	49.88
					Total :	**49.88**
1401	2/23/2021	004631 DHA CONSULTING, LLC	21-0104	P-0000016968	Consulting services for ROPS, PPA ,	948.75
					Total :	**948.75**
	2 Vouchers for bank code :	bofasa			**Bank total :**	**998.63**
	2 Vouchers in this report				**Total vouchers :**	**998.63**

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 1400 through 1401 for a total disbursement of $ 998.63, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 03-09-2021 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor

City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

SUCCESSOR AGENCY AGENDA: March 9, 2021

TO: City Council

SUBJECT: Minutes of February 9, 2021

Approved/Continued/Denied
By Successor Agency
Date _____

RECOMMENDATION

It is recommended that the City Council approve the minutes of February 9, 2021.

SA AGENDA ITEM 2

City of Loma Linda

Successor Agency

Regular Meeting of February 9, 2021

A regular meeting of the City Council acting in the capacity of Successor Agency to the former Redevelopment Agency was called to order by Mayor Dupper at 8:42 p.m. on Tuesday, February 9, 2021.

This meeting was conducted via webinar/teleconference. Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting was conducted remotely via the ZOOM virtual meeting platform. In compliance with the Executive Order, and to ensure the health and a\safety of the public by limiting human contact that could spread the COVID-19 virus, there was no in-perso0n meeting location at which the public may appear. The public was invited to participate via ZOOM.

Councilmen Present:	Mayor Phill Dupper, present in Council Chambers Rhodes Rigsby, present in Council Chambers John Lenart, present in Council Chambers Bhavin Jindal, present in Council Chambers
Councilman Absent:	Mayor pro tempore Ron Dailey
Others Present:	City Manager T. Jarb Thaipejr, present in Council Chambers City Attorney Richard E. Holdaway, present in Council Chambers

SA-2021-02 - Consent Calendar

Motion by Rigsby and seconded by Lenart to approve the Consent Calendar; the City Clerk called the role and the Consent Calendar was approved. Dailey absent.

The demands register dated:

- January 26, 2021 with commercial demands totaling $1,545,601.84; and
- January 31, 2021 with commercial demands totaling $399,637.51.

Minutes of January 12, 2021.

Old Business - None

New Business - None

Reports of Councilmen - None

Reports of Officers

The meeting adjourned at 8:43 p.m.

Approved at the meeting of

_____

City Clerk

DRAFT